

Kingsland Community Association
September 10, 2020
Approved Meeting Minutes - September 23, 2020

Attendees: Christine Dombroski, Corrina Santino, Tina Cohoon, Amy Mireault, Jessica Pickel, and Donna David

Absentees: Jeannine Konrad, Kathy Mitchell

Guests: Sandra Csizmadia

Meeting called to Order

Time: 7:06 pm.

New Agenda Items:

Introductions:

Sandra Csizmadia is interested in volunteering on the board.

Anne Badyk is interested in volunteering on the board but could not attend the meeting today.

Approval of Minutes

Approval of June 25, 2020 Minutes.

MOTION: I, Tina Cohoon make a motion to approve the Jun 25, 2020 minutes as disturbed. Second Corrina Santino. All in Favour.

Neighbourhood Partnership Coordinator (NPC) Report

Jenna did not attend meeting.

Bold Sign at 75th Ave & 5th Street

Jenna, has asked city to check she will report back to the board regarding the sign 75 Ave & 5 Street i.e. what restrictions, the land ownership ROW city or CBE, etc.

Action Item: Jenna to update.

President Report

Hand Sanitizer

After consultation with the preschool they were willing to share the cost of the Canadian Tire liquid hand-sanitizer 40L - \$136.49 with tax. Cris purchased the sanitizer – preschool share of the costs at \$68.24. Tanya from preschool will drop off the cheque at the hall.

Uline finally had hand sanitizer dispensers in stock. August 12, 2020 Cris purchased - 5 units @\$29 each plus tax for a total of \$171.95. They were received Tuesday, August 20, 2020 and taken to the hall. The Uline invoice was also dropped at the hall office for further handling.

Cris and Jen walked the hall as to where the hand sanitizer dispensers will be installed. The preschool was also consulted as to where they deemed the most appropriate place for placement of the hand sanitizer dispensers in the lower hall meeting room.

Dick mounted the dispensers – one was found malfunctioned which will be returned to Uline for exchange.

Mandatory Face Masks

Jen posted signs around the hall for the Temporary COVID-19 Face Covering Bylaw on August 1, 2020 indicating that face coverings are mandatory.

Jen is also communicating to the renters of the face covering bylaw.

Hall Rentals

The board discussed implementing a sanitization fee for clients who use table and chairs. This sanitization fee will not be charged to senior's bridge as they donate their proceeds to the community association.

The following sanitization rates will be implemented:

People: 1-50 - \$25.00

People: 51-75 - \$35.00

People: 76-100 - \$45.00

The rates will be reviewed in the New Year.

The board felt that no rental increases will be implemented due to the slow market for rentals.

To optimize the use of the hall weekend days mornings will be available – an hourly rate will be charged (time is flexible – providing sufficient time for cleaning in between rentals.) Friday-Sunday rates of will remain the same to a maximum of \$400 for event.

\$400 flat rate for Non-Community Member

\$350 flat rate for Community Member

a Community Member is a Kingsland resident who has an active membership (June 1-May 31) renewed annually.

At the discretion of the hall manager if no rentals are booked for morning Friday-Sunday use of the hall then the full day can be offered for \$400. If a renter wants full days for consecutive days – then no morning rentals.

Due to Covid-19 numbers on the rise again the board felt that we would not increase rental capacity at this time to maximum of 50 people.

Rental Tables & Chairs Cleaning Protocol

Corrina, confirmed that according to AHS - the recommended bleach mixture with water was adequate to clean the tables and chairs after each use.

AGM

KCA Annual General Meeting is scheduled for Thursday, October 22, 2020. I encourage all board members to have a conversation with your neighbour to encourage them to attend – as we require quorum to conduct the meeting.

ENMAX Energizing Spaces

KCA received notification from FCC that our application from last year was rolled over to this year's pool of applicants. KCA applied for weather stripping for the doors.

Preschool

KCA is working with Tanya and Nancy as to how best accommodate the children with a safe routine.

The preschool plan:

“Our entrance plan includes having parents enter through the preschool entrance (lower hall entrance), wash children’s hands and then exiting the building through the front community hall door. Allowing for the flow of traffic to move efficiently and for social distancing.

Classes: Monday/ Wednesday/ Friday mornings only - 8:00-8:45 and 11:15-11:30 ish. And then Tuesday - Thursday 8:00-8:45 - 11:00-11:15 and 12:00-12:30 and 2:45-3:00 ish.

The plan would conflict with rentals on some days... which preschool could then meet parents outside to make that transition. They will try this routine to see how it goes and evaluate as necessary.”

The preschool teachers will be providing enhanced cleaning of the high touch areas hand rails, door knobs, etc. as preventive measures for Covid-19.

Rental Opportunity

The rental opportunity has been delayed until March – as the dance school is evaluating how many students will participate (enrolment is slow) and how they will conduct business in the future.

Trico Development Dog Leash Enhancement

Cris and Amy met with Trico Development Wednesday, August 19, 2020 to discuss a proposed site for a new dog-run. Trico proposed using kiddie recreation ice rink - it was refused because this is the only green space that we have in our LOC. The green space is used for many recreational activities – movie in the park, children playing, kiddie recreational ice rink, folk’s sun tanning, sitting relaxing reading books, etc. I had an image in my mind – smell of dog feces, dogs barking, people coming from all over the place parking issues, etc. and most importantly losing renters.

Cris sent another email August 23, 2020 to the City of Calgary to ask the city to re-visit the existing dog-run site to discuss a much simpler plan. The city were more than willing to look at the existing dog-run again. August 26, 2020 she received an email from John Merriam who invited Zone Superintendent Mark Murias to walk the off-leash park the next day.

The proposal was to provide a fence at the top of the hill just pass the pedestrian entrance to MacLeod trail. The chain-link fence would run from Macleod Trail Bridge across the hill toward the man-made pathway, install gate at the top of the hill and continue the chain-link fence to meet the current existing fence. The current man-made path would be cemented steps (which will be safer) and running along the steps would be support hand-rails as the hill is fairly steep (for pedestrian safety). Close the Heritage end with gates for service vehicle entrance. The entire area would be left as a natural area – trees may need to be removed (old) or new ones added. Perhaps at the bottom of the hill a meeting area with some benches would be installed. The city was on-board with the plan.

Trico was invited to walk the off-leash area again on September 3, 2020. They were also on-board with the plan. Trico will provide a sketch of plan and forward to KCA.

The City of Calgary is currently working on the bridge which is scheduled to be completed by end of October. The current off-leash area (where supplies are currently stored) will be cleaned up and re-medial work may be done to leave area as close to nature as possible.

Next steps once KCA receives the plans from Trico, they will be forwarded to the city for review and approval.

Action Item: Cris will provide additional information as the project unfolds.

James & Colleen – Volunteered Artists

The “Activate YYC” project had some materials left over which were put to good use. Colleen and James who are resident artists volunteered to provide paintings for the community.

Colleen had communicated by email that they had spent \$124.28, on MSA varnish, solvent, and Soft Gel to properly UV protect and weather/waterproof the art works for one of Kingsland’s playgrounds.

Cris sent out an email August 25, 2020: “I writing asking for board approval for expenses incurred by Colleen and James for contribution their time and dedication to the community to help to enhance another park in the community.

Motion: I, Christine Dombroski make a motion to cover additional expenses (\$124.28) incurred to finish the paintings. Colleen & James (who volunteered as community resident artists) to use the left over materials from the “Activate YYC” art project to create art for the community. The art will be installed at Harry Singh Park on 80th Ave. Corrina seconded the motion. Quorum was reached.

The email vote will be attached to the minutes.

Motion: I, Christine Dombroski make a motion to accept the contract from Calgary parks to hang the “James & Colleen Art” in Park on 80th Ave SW. Second Tina Cohoon. All in favour.

Amy will apply to parks for an agreement to hang the art in Park on 80th Ave SW.

Strategy Framework

Alex a resident is willing to share her expertise on strategic framework would also include the development of a set of values, a mission statement and a series of impact or outcome statements.

The board is interested in pursuing strategic framework workshop.

Action Item: Amy will contact Alex to arrange workshops.

Ward 11 - President’s Meeting

Lindsay to provide update.

Masks were dropped off by Lindsay (Jeromy Farkas office) at President’s house. The masks were taken to the community association.

To see Ward 11 - Jeromy Farkas news go to home page for updates.

See link: <https://www.calgary.ca/citycouncil/ward-11/Pages/WardArticles.aspx>

MLA Report

Government of Alberta website: <https://www.alberta.ca/government.aspx>

Treasurer’s Report

Jessica to update the board. Total Banking as of September 10, 2020:

Casino Account: \$51,817.61. General Account: \$42,342.72, GIC: \$114,904.87

Audit Update

Jessica reported that the audit is complete; she will communicate to the board as soon as she receives information.

Cris assisted with the audit by coordinating data in the google drive to copy all essential data to a folder to assist Jessica to upload data for the auditor. She worked extensively with Jen sorting and organizing data, agreements (cancelled due to Covid-19), identifying credit balances, etc.

Essentially, she audited the controls on rental agreements, monitoring deposits, etc. The process that the hall manager had for maintaining records was very manual, if she were to leave for any reason it be very labour intensive for someone to figure the sequence of events. After conversation with the hall manager, she was open to some coaching – a spreadsheet was created (with formulas added where applicable) to track each step of the rental process. The new procedures will make it much easier to answer questions when they arise.

SME Relaunch Grant

All non-profits were eligible for the relaunch grant for a specific rental month. The April 2019 rental of \$4362.50 was used to apply for the grant which government would refund 15% which equals \$654.38. The government would have direct deposited to the general account.

Jessica confirmed that the money has not been deposited in KCA account.

Action Item: Cris will follow-up.

Hall Maintenance and Life Cycle

Life Cycle

Engineering Consulting Program (ECP)

Kingsland was successful with the application for The City of Calgary “Engineering Consulting Program” (ECP). The “IBI Group” will be conducting the review and evaluation.

A big thank-you to Dick who provided sketches of the proposed deck.

July 20, 2020, Cris met with Courtney Friesen, Facility Operations Coordinator from City of Calgary, Jacob Lackman from IBI Group, and a structural Engineer to view the deck and kitchen renovations.

July 23, 2020, KCA received an email from Carley Simpson, Lead, Capital Conservation Grant Facility Management stating that “Based on the findings of the report, and as part of our commitment to public safety, it has been determined that temporary shoring is required to ensure that adequate structural capacity of the deck is maintained until repairs can take place.” Attached was - A Safety Codes Officer's Notice - Permit Number: NP2020-02123 date July 23, 2020 – 6:53 pm which was issued to KCA. Which essentially stated that we could not use the deck until the shoring of the deck was completed. The city hung caution tapes on the entrances of the deck so that people could use it. KCA moved the sitting benches at the entrances with additional signage not to enter the deck. The notice was email to the board for information.

The timing of the notice could not have come at worse time. We had a major rental scheduled for August 1, 2020. With communications with Courtney and IBC Group, they managed to shore up the deck Thursday, July 30, 2020.

August 24, 2020 - Dick and Cris met with Jacob for final review of the proposed deck – to discuss some fine details and priorities.

The “IBI Group” was scheduled for August 28, 2020 to provide Courtney with their report. “IBI Group” provides the City with a fee proposal for this project and high-level design options for the deck, along with budgetary cost estimates. This high-level design is NOT sufficient to give to a contractor.

Courtney will share the report with KCA once she reviews.

Action Item: To communicate to board as soon as the city sends the approval KCA. Cris to include Jessica in upcoming discussions.

Planning Report

Amy did not have any news to report.

Keeping Kingsland Safe – Crime Prevention & Safety Tip

Jeannine update:

School is back in session. Monthly Tip

Be-AWARE! Pedestrians have the right-of-way at all intersections and crosswalks in Calgary unless the intersection is controlled by a traffic signal or traffic control device, or if a police officer indicates otherwise. Vehicles must stay stopped at a crosswalk until the pedestrian(s) make it to the other side - Curb to Curb.

Be-AWARE! That failing to yield the right-of-way to a pedestrian in a crosswalk or to overtake/pass another motor vehicle stopped at a crosswalk, can result in a fine of \$810 plus 4 demerit points!

School is back in and our Crosswalks have become busy. Please stay alert, Yield to Pedestrians.

For more information on Pedestrian safety, go to: <https://www.calgary.ca/transportation/roads/traffic/traffic-safety-programs/pedestrian-safety.html>

Crime Stats Link: <https://www.calgary.ca/cps/statistics/calgary-police-statistical-reports.html>

Community 2020 Art Projects – Rainbow Assembly and Preschool Painting Loomis Park

The Preschool painting was installed at little park on 7th Street.

Community Connecting - Self-Isolation 2020 Art Project – Project 3: Sidewalk Chalk Art with a theme of “Self-Portrait”. The self-portrait was received at the hall.

Heritage Communities Local Growth Planning Project

August 25, 2020 - Colleen communicated there still isn't anything to update. We had one virtual meeting to add more feedback to the meeting in February. That was in May. There were a series of four meetings with five or six people per virtual gathering.

Exploring Communities Art Cup Project

Kingsland will be receiving a *Community Collabs microgrant* of \$1000 to complete the project. As per Leslie Evans FCC agreement the project must be completed by October 31, 2020 and submitted for reimbursement by November 15, 2020 (no exceptions will be granted). Cris reached out to the FCC – they will extend the grant if we absolutely need more time.

July 16, 2020 – Amy received an email from CBE from Lambourne, Sherri L. stating that” I don’t have any objections to the art installation, and I confirmed with the City of Calgary Neighbourhoods division that you don’t need City or Neighbourhoods approval for this work. As noted in our discussion, I would just request that you consider site security in terms of placement for the installation, meaning limiting potential creation of blind spots on the school site as well as maintaining site visuals for drivers at intersections.

Colleen is working on grouping the Art work that were submitted by St. Augustine School. Corrina is following up with the suppliers.

Corrina reported that the supplier has stock. We should be on track for installation for October 3, 2020.

Action Item: Further update at next meeting September 23, 2020.

The board agreed to spend additional money for the project up to \$1000.00

Social Director – Report

The Social Director suggested providing seniors with a Xmas boxed dinner to be delivered to individuals. Donna to provide update.

Action Item: Donna will contact suppliers for prices.

Trico Liaison

Trico next board meeting will be held Thursday, September 24. Due to this conflicting date, the next KCA board meeting is being moved to Wednesday, Sept 23, 2020.

Program and Events

Check out Trico Family Centre <https://tricocentre.ca/> for new programs and registrations.

Next meeting

Due to Covid-19 the board meetings are only open to board members and special guests. Next KCA meeting will be held Wednesday, September 23, 2020 - 7:00 pm. The location will be at a board members house.

Some board members felt they were not ready for meeting to be held at the same conference room at the hall.

The AGM will be held October 22, 2020 at the hall which we can social distance due to the large space.

Donna will send out an email for the AGM – asking for RSVP to see what response we get. This will help us manage the numbers.

Meeting Adjourned

Motion: I, Tina Cohoon make a motion to adjourn the meeting at 8:33pm. Second: Corrina Santino. All in favour.

Minutes Prepared by Corrina Santino

Minutes Finalized by Christine Dombroski