

Kingsland Community Association  
June 25, 2020  
Approved Meeting Minutes – Board Meeting September 10, 2020

**Attendees:** Christine Dombroski, Corrina Santino, Jeannine Konrad, Tina Cohoon

**Absentees:** Amy Mireault, Jessica Pickel, Kathy Mitchell and Donna David

**Guests:** Jenna Findlater (NPC) absent

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**Meeting called to Order**

Time: 7:16 pm.

**New Agenda Items:**

Change agenda item to rental opportunity.

**Approval of Minutes**

Approval of May 28, 2020 Minutes.

**MOTION: I, Tina Cohoon make a motion to approve the May 28, 2020 minutes as disturbed. Second Jeannine Konrad. All in Favour.**

**Neighbourhood Partnership Coordinator (NPC) Report**

Jenna, did not attend meeting.

**Bold Sign at 75<sup>th</sup> Ave & 5<sup>th</sup> Street**

Jenna, has asked city to check she will report back to the board regarding the sign 75 Ave & 5 Street i.e. what restrictions, the land ownership ROW city or CBE, etc.

Action Item: Jenna to update.

**Ward 11 - President's Meeting**

Presidents' Meeting was held on Skype Thursday 18, 2020 at 5 p.m. Ward 11 – Boundary changes were going to council. Guidebook for Great Communities returning to PUD Committee July 15. Brief discussions on which CA were opening and when.

Several boxes of masks will be supplied to the community association.

**President Report**

**Re-Opening of KCA Community Association**

Kingsland Community Association protocols have been listed and completed according to AHS - an email was sent to the board June 15, 2020 regarding re-opening the hall.

Attached for the board's information were several documents:

1) Hall Protocol

These following addendums will added to the contracts

2) Contract Addendum - Short List

3) Contract Addendum - Summary

To please read and provide any feedback – if no significant errors or omissions. I would like the board to approve the re-opening of the hall on Thursday 18, 2020.

According to Leslie (FCC) we require a motion to re-open – the protocol list will be completed by Thursday.

A quorum was reached on the email vote which will be attached to the approved minutes as record.

Jen, assisted with providing the AHS recommended signage for social distancing and hand washing techniques in the washrooms. The signs are posted in the hall. A table at the head of the stairs has been placed with hand sanitizer. Thank-you, Corrina who prepared the summary for Covid-19 which will be attached to the rental contract as well as the short list with prevention measures.

Our first renter was scheduled for Friday at noon.

#### Hand Sanitizer

Cris purchased the sanitizer but realized it was anti-bacterial soap so it was returned. I have tracked numerous suppliers but everyone is sold out due to the phase 2 of re-opening of businesses, retailers, restaurants, etc.

Individual hand sanitizers were purchased at Dollarama to hold us until we manage to secure more volume.

Action Item: Cris will purchase Manual dispensers as soon as they are available.

#### Rental Tables & Chairs

Currently the renters are responsible to clean and wipe down rental tables as well as stack them as per instructions. Often the tables are dirty and have not been wiped down so the next renters complain.

After discussion with Jen who has been in communication with Janelle (cleaner) are proposing to change the responsibility of cleaning the tables and chairs by our hall cleaners to ensure that they cleaned as after each rental. The tables and chairs will remain on the floor, the cleaners will spray down with cleaning solution and re-stack them. The cleaners would invoice for additional hours.

The board felt that the recommended bleach mixture with water was adequate to clean the tables and chairs after each use.

Action Item: Corrina, will confirm the cleaning recommendations with AHS.

#### Preschool

An email was received June 1, 2020, from Tanya confirming that they will be back in September. She wrote “We are going to take more time and ensure that all of our policies and procedures are in place. Our goal is to have best practices in place to ensure the health and safety of our students, families, and staff.”

#### Rental Opportunity

KCA has been approached by a dance school to rent space several nights a week.

An attachment to the agenda email was sent to the board with details for potential hall enhancements to accommodate the school.

Action Item: KCA will continue further discussions with the renter.

### Stratford on the Park condo board

Stratford on the Park condo complex, next to the rink; exterior renovations are scheduled to be completed by Taylor Construction by of June. They were not diligent in displaying their parking passes in their vehicles - parking was difficult to manage.

### Trico Development Dog Leash

Cris met with Tara from Trico development, parks John Merriman and district supervisor from (City of Calgary); Nicole Walker (Trico)/Patrick Chiu (Trico) to review off leash dog park remediation on Friday, May 29, 2020. We scouted the off leash dog park. Numerous ideas were discussed. Nicole communicated that Trico had a sketch prepared; she will forward to John. No final conclusion.

### Planning Report

Amy wrote via email - no updates on planning except demolition is underway on 7th street! Finally!

### Keeping Kingsland Safe – Crime Prevention & Safety Tip - Preventing Bike Theft

It's that time of year when Calgarians take to the streets on their bikes. Unfortunately, sometimes theft happens. What you can do:

- \* FIRST: Record your bike's serial number and take photos of your bike (to assist in recovery). \* Ensure the bike is locked up properly by securing the wheels and the bike frame to a solid object. Use multiple locks.
- \* Take easily removable items with you, such as bells, seats and lights.
- \* Avoid securing your bike in a predictable fashion, such as putting it in the same bicycle rack in the same place every day.
- \* Ensure garages and storage sheds are locked.
- \* Report your bike if it is lost or stolen by going to [Calgarypolice.ca](https://calgarypolice.ca) and filling in an online report.

To learn more on how to Register your bike and keep your bike safe, check out: BIKE CALGARY <https://bikecalgary.org/> and have a Safe & Fun Summer!

CPS has launched a new Bike Registration App: <http://bikeindex.org/>. Bike Index Bikes are registered online. An ID tag is sent to owner, who affixes it to the bike. If bike is reported stolen at any time, Police finding any bike can then scan the Tag, revealing the rightful owners information. This allows Police to quickly identify stolen bikes and promptly return the bike to the owner.

Just a reminder:

**Police are encouraging residence to call 311 for disturbances or 911 that require Police intervention**

### Exploring Communities Art Cup Project

The fence proposed for the cup art installation will be along 75 Ave SW of the Kingsland Centre (CBE). The judges voted for the KCA project – Kingsland will be receiving a *Community Collabs microgrant* of \$1000 to complete the project. As per Leslie Evans FFC agreement the project must be completed by October 31, 2020 and submitted for reimbursement by November 15, 2020 (no exceptions will be granted).

Amy is coordinating the project with Corrina, Cris, Donna and Colleen.

Update, Amy communicated that we got idea submissions from St. Augustine school, and if people are interested we could share those and consider a date for installation. I still haven't connected with CBE, playing telephone tag with my contact there."

If KCA is not able to use this fence then an alternate location would need to be secured.

#### Community 2020 Art Projects – Rainbow Assembly and Preschool Painting

Cris met with John (City of Calgary parks) to sign agreement for installation of the art projects: Rainbow Assembly in Loomis Park and Preschool painting the little park on 7<sup>th</sup> Street. Once I signed the agreement John communicated that we can go ahead with installing the art. He will email us the agreement. I have not received a scanned copy of the agreement at this point.

A motion was sent to the board June 19, 2020 to accept the agreement - which essentially says that we will hang the art and look after it (i.e. take it down, repair if untidy etc.).

**Motion: I, Cris make a motion to accept the contract from Calgary parks to hang the “Rainbow Assembly” in the Loomis Park and the “Preschool Art Painting” in Park on 7<sup>th</sup> Street SW. Second Corrina. Quorum was reached.** The vote via email motion will attached to the minutes.

The Rainbow Assembly Art was installed in Loomis Park on Monday morning. The art adds charm to the playground.

#### Community Connecting - Self-Isolation 2020 Art Project - Project 2: Rocking Kingsland

Numerous artistic Rocks were dropped off at the hall in the front of the hall flower bed. A huge thank-you to the residents who participated.

Community Connecting - Self-Isolation 2020 Art Project – Project 3: Sidewalk Chalk Art with a theme of “Self-Portrait”. KCA is looking forward to see unique art in the near future.

#### Heritage Communities Local Growth Planning Project

Colleen communicated that no news other than that the city is trying to figure out a way to meet virtually, perhaps over the summer.

Action Item: Amy to provide update

#### Councillor’s Report

To see Ward 11 - Jeromy Farkas news go to home page for updates.

See link: <https://www.calgary.ca/citycouncil/ward-11/Pages/WardArticles.aspx>

#### MLA Report

Government of Alberta website: <https://www.alberta.ca/government.aspx>

#### **Treasurer’s Report (Details to be provided by email from Treasurer)**

A banking report was delayed: Total Banking as of June 30, 2020:

Casino Account: \$57,454.85. General Account: \$38,473.51.

#### NSF cheques

Jen has updated the Facility Rental Agreement – One-Time and Long Term Facility Rental Agreements to reflect the \$35 NSF charges.

#### Auditor Request

Action Item: Jessica to provide update – no report.

### Covid-19 Cash Flow Projections

The FCC was no longer asking for cash flow projections. KCA did not send the cash flow projections to NPC – according to the guidelines we would not qualify for assistance as we are able to pay our bills.

### Hall Maintenance and Life Cycle

#### Life Cycle

#### Engineering Consulting Program (ECP)

The City of Calgary has a program to assist CA's with support major projects called "Engineering Consulting Program" (ECP). The request form was submitted for ECP with assistance with Jenna.

Jenna is in communication with Courtney, FOC, who is reviewing and is charged with approving the engineering consulting application. I hope to hear in the very future.

Capital project updates will be provided once the Engineering Consulting Program assessment is conducted. The engineering assessment is required to move forward with our next application for a CCG grant.

Action Item: To communicate to board as soon as the city sends the approval KCA.

#### Exercise Park Equipment

The exercise park/equipment are now open. Several pieces of equipment were dismantled for repair. Waiting on parks to communicate their course of action.

#### Basketball

The basketball hoops and accessories were installed. It seems that every time I walk by the hall several teenagers are using the court.

Colin was consulted to finish the ground work around the basketball poles that they are now installed. The quote will \$250 for each pole and \$250 for the Roger's Family Memoriam bench.

#### Broxburn Vegetable Truck

KCA has posted a sign for Wednesday parking for the veggie truck from 10 am to 1 pm.

Talking with Hilda from Broxburn, they have been having a good turn-out so far.

#### Trico Development Parking at Hall

The parking lot has been full – so impossible to manage. KCA issued Trico parking passes. They designed specific individuals to park at the hall. Trico was asked to clearly display the pass in their vehicle otherwise by-law will be called. They park at the hall from 6 am to 5 pm – Monday to Friday.

Cris notified Darren (Trico) that on Friday's noon to 2:00 pm Trico needs to reduce parking by 5 stalls as our renters are slowly coming back.

#### Rink Maintenance Issue

Global Sports Resources (Nick Etchells) conducted rink repairs and install basketball equipment which will be \$500.00 plus GST \$25 = \$525 cheque #00900.

#### Hockey Rink Replacement

Cris submitted the final reimbursement for CCG grant December 3, 2019 - \$ 6,871.19.

KCA received an email from Jenna, June 9, 2020, Kingsland Community Association - CCG 07-2018 Request For Reimbursement for basketball equipment the amount forth coming is \$3,920.48. KCA should receive money in 4-5 weeks.

#### Social Director – Report

Action Item: Donna to provide update

#### Trico Liaison

No communication from Trico regarding funding for recreational facilities.

#### Program and Events

Check out Trico Family Centre <https://tricocentre.ca/> for new programs and registrations.

#### Next meeting

All residents are welcome to attend Board meetings. Next KCA meeting will be held September a date to be announced. 7:00 pm at lower hall located at the back side of the hall use back entry from parking lot or zoom.

Thank-you to all the board members and committee members. Everyone have a wonderful summer!

#### Meeting Adjourned

**Motion:** I, Corrina Santino make a motion to adjourn the meeting at 9:03pm. **Second:** Tina Cohoon. **All in favour.**