

KCA Board Meeting Minutes - FINAL

January 7, 2021

7:00 pm

Via MS Teams

Attended (7): Amy Mireault, Chris Maybroda, Christine Dombroski, Corrina Santino, Donna David, Prasad Ganesan, Jessica Pickel

Absentees (5): Anne Badyk, Jeannine Konrad, Kathy Mitchell, Terry Casey, Tina Cohoon

Quorum for meeting? (yes or no) YES

Purpose of Meeting: Off-cycle meeting to discuss current events and status of Association.

Objectives:

List documents that may have been sent along with the agenda:

[11-2020-26-KCA-Final Meeting Minutes](#)

[Draft Strategic Framework](#)

Meeting Minutes:

	Meeting Details	Speaker
1	Approve previous minutes Motion: I, <u>Prasad</u> make a motion to accept the November 26, 2020 meeting minutes as presented. Second motion: <u>Corrina</u> . All in favour.	Amy
2	Financial update- for information, as of Jan 7th, 2021 <ul style="list-style-type: none">o General \$34,045.86o Casino \$37,140.09o GIC's \$114,989.51 <p>AGLC financial report is currently being worked on, the deadline for submission is February 9, 2021. The report covers the period of Dec 1, 2019 to Nov 30, 2020.</p>	Jessica
3	Lifecycle Director Update <u>KCA Lifecycle and Maintenance</u> The Dog Park Trico final drawing and Kingsland Support letter was sent December 18, 2020 to John- at City Parks for review and final decision. <u>Capital Conservation Grant (CCG) application for the deck reinforcement</u> The CCG application was completed, sent to Jenna Findlater (NPC) December 29, 2020 for review and followed by board motion submitted December 31, 2020. Thank-you for those who responded on the motion below: Tina Cohoon – Dec 28, 2020, at 3:00 PM – I approve.	Christine

	<p>Kathy Mitchell – December 28, 2020 4:04 PM – Approve. Anne Badyk – Dec 28, 2020 4:40 PM – I approve Prasad Ganesan – December 30, 2020 10:56 AM – I approve the motion, I second the motion. Amy Mireault – December 30, 2020, 9:57 am - Approved Corrina Santino – December 30, 2020 6:24 PM – I approve. Donna David – December 31, 2020 9:17 AM – approve Akela Construction to reinforce the deck.</p> <p>Quorum has been reached. The motion will be attached to the minutes as record. This work must be done, we do not have a choice – see below motion.</p> <p>Motion: I, <u>Christine Dombroski</u> make a motion to engage Akela Construction, ACE has reviewed the quotes and advises that Akela has the lowest complete bid to reinforce the deck at a cost of \$32,554.20 (which includes GST and 15% Contingency) - as shown in ACE Architecture Inc. Project Plan 20-040 -Floor Plan A2.1, dated November 23, 2020. ACE Architecture Inc. is hired by the city to manage the deck reinforcement as stated in City of Calgary - Safety Codes Officer’s Notice NP202-02123 dated October 21, 2020). A capital conservation grant application will be submitted to cover 75% of costs associated with the project. Second motion: <u>Prasad</u>.</p> <p>The ACE Architecture Inc. (was hired by the city to manage this project); they have reviewed the quotes and advises that Akela has the lowest complete bid – who came in at lowest bid \$32, 554.20 (includes 5% GST & 15% contingency). I will apply for the CCG which will cover 75% of the costs.</p> <p>Refresher - “KCA received a Safety Codes Officer’s Notice NP2020-02123, dated October 21, 2020, which directs a written plan for the IMMEDIATE measures to be taken in regards to the barrier free means of egress is to be submitted to the Authority Having Jurisdiction and a permit MUST be obtained by NO LATER THAN 1600 hours by November 25, 2020. As per Courtney’s email dated Nov 4, 2020 she stated, “The city is shifting focus to pursue an immediate reinforcement of the deck as there is not time to pursue a large-scale replacement in the amount of time prior to the deadline, and that a larger scale deck project will be discussed after.”</p> <p><u>Enmax Energizing Spaces Grant</u> KCA applied for Enmax Energizing Spaces Grant program for new weather stripping for doors, but we were not successful in obtaining a grant.</p> <p><u>BILD Calgary Foundation 2020 Community Grant Program</u> KCA received an email December 13, 2020 that we were not successful in obtaining a grant for security cameras.</p>	
4	<p>Finalize the KCA Strategic Framework - decision</p> <ul style="list-style-type: none"> • Motion put forward to accept the Strategic framework as presented by Alex H. 	Amy

	<p>Motion: I, <u>Amy Mireault</u> make a motion to accept the KCA Strategic Framework as presented on November 20, 2020 by Alex H. Second motion: <u>Jessica</u> . All in favour.</p>	
5	<p>U of C Student Project U of C Planning Urban Studies & Community Association Partnership. Looking for volunteers to be part of this partnership. Prasad and Chris M. are interested in volunteering for this opportunity. Further details to be discussed in later meetings.</p>	Amy
6	<p>Trico Liaison (added to Agenda).</p> <p>Looking for a new KCA representative. Prasad volunteered to represent Kingsland Community Association as the liaison.</p> <p>Motion: I, <u>Christine Dombroski</u> make a motion to accept <u>Prasad Ganesan</u> as Kingsland Community Association board member to represent Kingsland Community as Trico liaison board representative. Second motion: <u>Amy</u>. All in favour.</p>	Christine
7	<p>Kingsland School Site:</p> <ul style="list-style-type: none"> ● Opportunity to engage Parks/ City to determine City plan for the long term usage of this property <ul style="list-style-type: none"> ○ Chris Maybroda offered to speak to his contacts at the City re: Kingsland school. ● Explore the opportunity for community advocacy to increase/maintain green space within our community. This could be a great thing for Kingsland, further discussions at future meetings. 	Amy
8	<p>Community / Member engagement ideas:</p> <ul style="list-style-type: none"> ● Newsletter Ideas: <ul style="list-style-type: none"> ○ Interview board members, volunteers and long standing community members, include historic photos, <ul style="list-style-type: none"> ■ Corrina to work with Amy to further develop this list ○ Discuss long standing tree history and cost of replacement ● Kingsland Swag <ul style="list-style-type: none"> ○ Create stickers to be able to hand out to community members, use the crown (similar to fence pixels artwork), Amy to look into this further. ● Membership drive <ul style="list-style-type: none"> ○ How can board support? Further discuss at next meeting ● Social Media <ul style="list-style-type: none"> ○ Looking for a volunteer to help support with content <ul style="list-style-type: none"> ■ Jessica will support with Instagram for a few months ○ Look at highlighting a business profile monthly ● (Added Jan 7): Survey to be sent out to community <ul style="list-style-type: none"> ○ Multiple formats of distribution, add to newsletter, website, hand out in person, social media, mail out. Further discussion on details required. 	Amy
9	Adjourn meeting: 8:18PM.	

Actions List:

	Details	Owner
1	Next meeting discussions: <ul style="list-style-type: none">● KCA Framework, suggestions on additional changes, review and approve● Kingsland School Site, engage parks● Community / Member engagement ideas	Amy
2	AGLC financial report deadline for submission is February 9, 2021	Jessica