

**Kingsland Community Association
Annual General Meeting
Oct 28, 2022**

Quorum: 21 people

I, Amy Mireault, hereby declare this 2021 Annual General Meeting of the Kingsland Community Association to be convened and constituted to conduct business at 7:12 pm.

Current Board Introductions:

- President – Amy Mireault
- Vice-President – Christine Dombroski
- Treasurer – Jessica Pickel
- Secretary – Ben Montgomery
- Communications Director – Kaitlin Quinlan
- Social Director – Donna David
- Lifecycle Director & Hall Maintenance Coordinator– Christine Dombroski
- Membership Director – Terry Casey
- Trico Partnership Liaison and Open Director – Prasad Ganesan
- Safety and Crime Prevention lead – Jeannine Konrad
- Open Director – Chris Maybroda
- Open Director - Charlotte Pickel
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President's Address:

1. Approval of Meeting Minutes from KCA AGM held on October 22, 2020

Motion: I, Betty Mertens, make the motion that the minutes of last year's Annual General Meeting dated Thursday, October 22, 2020 (21) be approved as distributed.

Second: Ann Clark

Motion carried

2. Nominations for the Board:

- President- Charlotte Pickel
- Vice President – *vacant*
- Past President – Amy Mireault
- Treasurer – Jessica Pickel
- Secretary – Ben Montgomery
- Communications Director – Kaitlin Quinlan
- Lifecycle Director – Christine Dombroski
- Membership Director – Terry Casey
- Open Director – Social and Events - *vacant*
- Trico Partnership Liaison – Prasad Ganesan
- Safety and Crime Prevention – Jeannine Konrad
- Open Director – Chris Maybroda

First call for nominations from the floor: There were no nominations from the floor

PRESIDENT'S REPORT

STRATEGIC FRAMEWORK

A. VALUES

- Working on a foundation of honesty, respect, and integrity, we believe: community is at the core of who we are, nurturing community spirit, building relationships, and being inclusive in our actions;
- social responsibility involves listening and addressing community issues to support a great quality of life;
- sustainability is being responsive to our interconnected world, and working to ensure the long-term viability of our organization and our community; and
- innovation and creativity is celebrated in our distinctive character and contributes to a resilient community

B. VISION

Connecting the diverse fabric of our community, the Kingsland Community Association contributes to a vibrant quality of life, fosters community spirit, and stewards the community's resources.

C. MISSION

We raise awareness, encourage participation, and balance the strategic growth of our community.

STRATEGIC AREAS AND IMPACT STATEMENTS

- **Listen, Lead, Liaise**
 - Community issues are addressed through prudent consideration while striving for positive solutions.
- **Connect with Community**
 - Community members are empowered to design our best possible future.
- **Revitalize Community (land use / space / facilities)**
 - Community spaces are vibrant, inviting, and utilized.
- **Improve Community (quality of life / health & well-being)**
 - Community members are actively engaged. – social, physical, intellectual and creative, emotional, spiritual (Dimensions of Wellness)
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- Amy reviewed the agenda
- Impacts of COVID-19
 - Impacts to hall rentals
 - Impacts to social events
- Introduction of New Board Members

- Provided a look back on highlights of the past year
 - Fundraising (Summer flowers, Skip the Depot, Food Trucks)
 - Community Clean-Up Day September 11, 2021
 - Broxburn Veggie Truck & Ice Cream Truck
 - New logo and website under development (to be discussed later in AGM)

Discussion from the floor:

Question: What is status of casino? What funding is in place for 2022.

Response: We are in the queue for a casino
 We have received covid relief funds from City of Calgary in Q1 and Q2 and are in the process of applying for more relief funding in Q3 and Q4. Ideally, rentals and fundraising will increase to supplement decreased funding due to Covid

Approval of President's Report:

Motion: Ann Clark

Second: Mike Danylchuk

Motion carried.

Second call for nominations: There were no nominations from the floor

TREASURER'S REPORT

Current Financial Report

Discussion

Question: Does our current financials affect our ability to get grants?

Response: Yes, if we have too much money in the bank, then grants can be declined; we have been declined in the past.

Question: What is the cost of replacing the deck on the community hall?

Response: We have received a grant for overall projects scheduled. Deck will not be replaced as city will not support.

Question: Total funds in GICs? Casino?

Response: GICs: \$116,005, Casino: \$28,3XX; General Acct to be discussed during treasurer's report.

Question: Plans for Capital Improvement spending?

Response: Plan to spend 125k (CFEP application), received only \$50,000 was approved by CFEP.

Question: How much revenue raised from fundraising?

Response: \$2500 in past year; current year already has \$2500

Approval of Audited Financial Statement

Motion: I, Amy Mireault, motion to accept the audited financial statements for 2021.
Second: Terry Casey
 Motion carried

2021-2022 Budget

To note: The grants listed are those awarded, not including anticipatory grants

Question: Can any capital expenditures be postponed to subsequent years?

Answer: It is possible but dependent on the expenditure.

Question: Can we postpone updating website?

Answer: The website gives us the ability to process credit cards and expands the functionality of the website (calendar bookings, rental agreements, self-serve membership options, self-serve events/programming options) for Kingsland residents, so it is a worthy investment. The current website has its limitations and updating it is overdue.

Question: Scholarship was paid through GIC interest, why now a line budget?

Answer: Line item because it needs to be tracked, coming from general budget.

Question: Where did donations go?

Answer: KCA donated to the Mustard Seed last year.

Question: Can you increase the gas budget as it will likely be higher than currently budgeted.

Answer: Yes

Approval of 2021-2022 Budget tabled until after Lifecycle Report

SPECIAL RESOLUTION – UPDATED BYLAWS

Summary of Changes:

ARTICLE		
	Throughout document	Inclusion of gender-neutral language
1.1	Act	Removed number of Act - as the current version of the Societies Act supersedes an organization's by-laws. Removing the reference to the version means not having to revise the bylaws (to update to the current version number) whenever the Province of Alberta revises the Act.
1.2	Defined Terms	Added in definitions of Member and Officers for clarity
4.1	Membership	Defining who can be a member of the Association
4.7	Membership	Adjustment to Membership year to align with timing of the Fiscal Year = July 1 to June 30
5.	Member Meetings	Clarity on the difference between Regular (aka General) Meetings and Special Meetings, as defined by Robert's Rules of Order, and inclusion of subheaders to distinguish them from one another. Because Robert's Rules refers to "Regular" meetings rather than "General" meetings (and because KCA identifies Robert's Rules as their Parliamentary Authority), any reference to a "General"

		meeting was changed to a “Regular” one, and any reference to a “Special General Meeting” was eliminated to avoid further confusion.
5.3	Member Meetings	Clarification on quorum for Member Meetings, i.e. AGM, that there needs to be at minimum fifteen Regular Members present and accounted for so that Motions, and Resolutions, can be voted on
5.12	Member Meetings	Removal of proxy votes as this has not been used in the past and there is no process in place to manage proxy votes
7.1	Directors	Inclusion of maximum number of members on the Board of Directors This parameter provides the Board with more structure and continuity than the current unlimited number
7.2 and 7.3	Directors	Inclusion of terms and term limits for Board members to align with governance best practice; this provides consistency for the Board and clarifies expectations for potential Board members (time commitment expected); it also supports recruitment, and seeking Board members with specific skill sets and competencies that may be required to fulfill the strategic direction of the Association
7.11	Directors	Clarification on quorum for Board Meetings
8.3	Officers	Clarification for President role – to be held by an individual who has been on the Board for at minimum one year to allows for some organizational understanding to be held by the individual
8.8	Officers	Clarification of Past President position
9.	Board Committees	Addition – to clarify purpose and role of Board Committees
15.	Parliamentary Authority	Addition – to clarify governing style and decision-making
5.07 (2016)	Nominations from the Floor	Removed – the Board is committed to strategic recruitment and continually seeking candidates from the membership and community to fulfill board roles

Discussion:

Age limit for memberships? Are youth allowed to be members?
 Not defined in old bylaws, (max two adults in family membership). We can define memberships outside of the bylaws in policy documents.

Proposed Amendment: Add into Eligibility 4.1 An individual 18 years or older residing ...

Motion: Terrence Stoddard

Second: Mike Danylchuk

Vote: 12

Opposed: 10,

Amendment does not pass, did not receive 75%

Proposed Amendment: 7.1 Can people not living in Kingsland become board members? Yes, an individual who is a property owner in Kingsland can run to part of the board.

Presented by Randy Snow

The affairs of the Association shall be managed by a Board of not less than six (6) directors to a maximum of twelve (12) Directors (including Officers). A Director at the time of their election and throughout their term in office must be a Regular Member of the Association and have their principal residence within the Kingsland Community.

Motion cancelled

Proposed Amendment: Remove “or who owns property” from 4.1

Motion: Randy Snow

Second: Terrence Stoddard

For: 7

Against: 9

Abstaining: 5

Amendment does not pass

Proposed Amendment: 6.1 a) Follow the Societies Act change “three-quarters” to “all”.

Motion: Charlotte Pickel

Second: Mike Danylchuk

For: 14

Passed

Proposed Amendment: Strike last sentence of 5.4

Motion: Randy Snow

Second: Ben Ethier

For: 14

Passed

Question: Why no longer allowing nominations from the floor (5.10)?

Response: The Board would like to find committed members and set them up for success in the roles. This is accomplished by having early discussions and preparing expectations for the positions. A standing succession committee will be established to this end.

Proposed Amendment: Strike last sentence of 7.10

Motion: Randy Snow

Second: Prasad Ganesan

For: 18

Passed

Proposed Amendment: Section 7.17, evidence of ... Add motion carried, **or defeated,**

Motion: Randy Snow

Second: Mike

For: 16

Passed

Proposed Amendment: 11.2 Why single out e-transfers? Remove this line.

Motion: Randy Snow

Second: Jessica Pickel

For: 16

Passed

Proposed Amendment: 11.4 change wording to “all accounts” – remove specific accounts

Motion: Jessica Pickel

Second: Mike Danylchuk

For: 18

Passed

Special Resolution

Special resolution:

Whereas a detailed review of the current by-laws of the Kingsland Community Association was conducted by the Board of Directors and a number of changes were identified.

Be it resolved that the Kingsland Community Association By-laws approved on October 27, 2016, be repealed in their entirety and replaced with the By-laws submitted to the membership on October 28, 2021 with amendments as voted on.”

Motion: Ann Clark

Second: Chris Maybroda

Passed: 16

Planning Director's Report

Review of Development Applications

Most Impactful:

- Kingsland School: land handed back to city. Land is municipal reserve, green portion cannot be developed.
- Speed limit at 75th ave: posted at 50km/hr. Requested to reduce limit to 40km/hr
- Walkthrough from 73rd ave to 75th ave (i.e., fence was opened at the 73 Ave. for pedestrians to walk across school yard to 75 Ave).
- Playground committee for rejuvenating 7th ave playground.

Communications Update:

Logo winner: Graham Langbroek

Website: Revamp project: Showed a mock-up of the proposed website layout, colour scheme, and design. Looks great! With budget for project approved, should have a new website sometime in Q1.

Question: What are we doing to continue supporting KCA communications with our older population who may not utilize the website? What about the Kingsland Post?

Answer: No changes to the Kingsland Post, it will still be distributed as usual. Content of the post is dependent on advertising content (the more ads the more content in the Post). Our social email list will still be utilized as well. Aside from this, Amanda (our website project lead) will be organizing a website scavenger hunt for the website launch to encourage users to navigate around the new site and get familiar with its functions.

Lifecycle Report: & Hall Maintenance:

A Lifecycle Report (LP) conducted by the city every 5 years on our LOC. Stantec issued Kingsland LP assessment December 20, 2017. This is a comprehensive report which investigated the entire building, rink, sewage drainage, outdoor rink, etc. The LP report is segregated into short-term and long-term action items with recommendations in which year to be replaced. It is the responsibility of KCA to manage the items on the LP.

Deck Support/Shoring

I prepared a report for the city to have issues investigated preschool entrance, deck support beams, ramp, etc. The city granted Kingsland a (Capital Conversation Grant) under the

Engineering Consulting Program (ECP) which the city provided 100% of the funding. IBI/Entuitive conducted a site review July 20, 2020, report was report July 28, 2020.

Jul 23, 2020- Safety Codes Officer's Notice – Permit Number NP2020-02123 July 23, 2020. The city communicated that KCA did not have permit for the deck.

Retaining wall was failing and in turn putting undue pressure on the columns which had shifted from bottom to top, thereby causing the beam to not bear any of the weight of the deck. KCA Safety Code Officer directed us to take immediate measures to avoid risk to the public. Jul 31, 2020 – IBI/Entuitive temporary shoring for the deck was installed, monthly monitoring was scheduled to assess the support integrity.

Oct 21, 2020 - Safety Codes Officer' Notice Permit Number NP2020-02123
Second notice was issued to obtain permit.

City of Calgary engaged ACE Architecture to provide drawings, obtain a permit and manage the replacement of the support beams. Akela Construction did the installation of the beams. ACE registered all necessary documents with the city.

Total cost to repair and stabilize the beams: \$32,519.38 - City 75% - \$24, 389.54 and KCA 25% - \$8,128.85

Community Facility Enhancement Program (CFEP)

Provincial Grant

KCA applied for the maximum small funding stream of \$125,000 in January 2021. We received \$50,000 in September 2021.

The CFEP money (most) will be allocated for design, drawing, and permits to address the preschool entrance - basement stairwell crumbling walls, stairs and drainage as well as enclose the stairwell to ward off street people, secondly new wheelchair ramp to bring it to code. Thirdly, to replace kitchen and flooring. Lastly an expansion under existing deck with heated storage enclosure and shore up the walls.

Once ACE submits the drawings to the city and the plans are approved, it will be early to mid-spring. The project will go to bid. The bids will be reviewed by KCA for final costs at which time KCA board will determine whether it is feasible to complete all the work from a financial perspective. KCA will apply for CCG-RD 1 2022 grant to cover portion of basement stairwell and ramp. All other costs will be 100% KCA.

Capital Conservation Grant (CCG) – City of Calgary - Round 2

KCA has applied for CCG-RD 2 grant – to cover: New Kitchen, Flooring and Firestopping
October 27, 2021

The total is grant request is \$63, 577.50. The city will fund 75% - \$47,683.13, KCA will fund 25% - \$15,894.38.

The city usually takes 6 to 8 weeks to approve the funding. I am hoping to start the work in late spring.

Christine Dombroski

Vice-President, Lifecycle Director & Hall Maintenance Coordinator

2021-2022 BUDGET APPROVAL

Motion to approve 2021-2022 budget with doubling of natural gas to \$4000 from \$2000

Motion: Jessica Pickel

Second: Laura Ethier

Passed

Auditor for 2021-2022

Motion: KCA use FCC auditor for 2021-2022

Motion: Jessica Pickel

Second: Kaitlin Quinlan

Passed

Third call for Nominations from floor: There were no nominations from the floor.

ELECTIONS

Motion: I, Ann Clark, make a motion to elect those nominated to be Executive, Directors and Open Directors as presented of the Kingsland Community Association for the year 2021/22

Second: Mike Danylchuk

Passed.

ADJOURNMENT

Motion: I, Prasad Ganesan, make a motion to adjourn the meeting at 10:05 p.m.

Second Ann Clark

Passed