

KCA MEETING MINUTES
September 28, 2017
Final Minutes – Subject to Board Approval

Attendees: Chris Kemp-Jackson, Sam Kemp-Jackson, Sue Barnfield, and Christine Dombroski
Absentees: Andrea Chaisson, Kathy Mitchell, Darren MacDonald, Donna David & Ken Reimer
Guests: MLA Kazim, Jenna Findlater (NPC)

Introduction(s)

None

Meeting Called to Order

Chris Kemp-Jackson called the meeting to order 7:06 pm.

Approval of September 28, 2017 Minutes

Chris called for motion to approved September 28, 2017 minutes.

Motion: Sue made a motion that the minutes for September 28, 2017 be adopted as presented. Second by Chris. All Board members agreed.

President's Report

1. Corrections of May 25, 2017 meeting minutes.

Cris reviewed motions that were circulated for votes by emails; Foundation Recommendation, St. Augustine School Family BBQ and voting in of Social Director; which need to be appended to the May 25, 2017.

Motion: Chris K. made a motion to approve amendments to the May 25, 2017 minutes to include Foundation Recommendation, St. Augustine School Family BBQ donation and voting in of Social Director. Sue second. All in favour.

2. How to handle FCC emails requests?
The board agreed that if anyone wants to respond to any questions that FCC has from other communities, that the responses should be filtered through the President and shared with the board before being sent out.

3. KCA Hall Rental increases
The board reviewed the motion made Jun 29, 2017, the minutes will be amended to increase rentals for Saturday night only. All other rates will be remain the same.

Motion: Chris K. made a motion to amend the Jun 29, 2017 motion to increase rentals for Saturday night only. Sue seconded. All in favour.

4. Vote on contract for snow clearance – Tetris Contract - Ken recommends
As per board discussion Tetris met their contractual obligations last year and agreed to hire them for the snow removal for this winter.

Motion: Sue made a motion that KCA hire Tetris for snow removal for this winter. Chris K. second. All in favour.

5. AGM prep and new item preschool contract was deferred

The board deferred the AGM and new item Preschool contract will be discussed at a separate meeting to be scheduled ASAP.

VOLUNTEERS FOR PRESIDENT ARE STILL REQUIRED

Anyone interested please phone Kingsland Community Association.

Treasurer's Report

Report for September 28, 2017

Casino Account	39,005.06
General Account	58,784.06
GIC's	137,310.90

Total	\$235,099.02

Hall Rentals for September \$4,710

KCA received a cheque from the City of Calgary for \$14,896.59 for the grant portion of the foundation restoration.

Sue will contact Marcelo to commence training for Treasurer.

MLA Kazim Report

MLA Kazim hi-lighted the following items:

Alberta Government is actively seeing to attract more business for Alberta and have been in contact with i.e. Amazon. The province will support all the bids to attract businesses in Alberta.

The following was copied from the website:

Headquarters and major investment attraction

- For both domestic and international companies, Alberta is a great place to do business. For example, Calgary is home to the highest concentration per capita of international headquarters in Canada. It also has one of the country's youngest, most highly educated and skilled workforces. Working together to build on those strengths helps create and maintain jobs and diversify our economy.
- As part of the Alberta Jobs Plan, government is investing \$5 million over two years to build on Alberta's competitive advantages and attract major firms to set up their head offices in the province. Through this program, \$2 million has been provided to both Calgary Economic Development (CED) and Edmonton Economic Development Corporation (EEDC) to support the enhancement and implementation of regional headquarters and investment attraction strategies, building on programs these organizations already have in place. The remaining \$1 million will be used by government to support ongoing investment attraction efforts.

For information see: <https://www.alberta.ca/jobs-plan-investment-diversification.aspx>

C&C Liaison Report

No report.

NPC Report

Jenna communicated that she requires the Budget as she requires these numbers for the Business Plan. Sue is waiting for the Audited Statement from Nancy, she will then forward the information to Jenna.

Urgent for Board Members

Sue, communicated that she will be sending out an email to the board members as soon as she gets the Audited Statement and Budget numbers; due to the time crunch from the time that she receives information and the AGM she asks that the board members reply immediately. These financials are also required to be presented at the AGM.

A discussion ensued regarding the organic bin that needs to be available at the community hall in November 1, 2017. Sue, I had done an extension follow-up on garbage pickup at the hall earlier this year in conclusion the City of Calgary was hired being the most affordable. The board decided that we would hire the City of Calgary for the organic service. Sue will follow-up with the city.

Kingsland Community Association

Neighbourhood Partnership Coordinator Board Report

Prepared on: September 28, 2017

Contact Information:

Jenna Findlater, Neighbourhood Partnership Coordinator, Community & Neighbourhood Services
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Mailing Address: The City of Calgary | Mail code: #100
P.O. Box 2100, Station M, Calgary, AB Canada T2P 2M5

NPC Requests (ex., Board motions, LOC requirements, etc.)

Lifecycle Report	New report is due – capital needs to schedule a consultant, will arrange a site visit time with Ken.
Business Plan	Good until November 2018. Do need to include a budget for compliance under the LOC agreement.

NPC Supported Items (ex., Programming, Resources, Best Practices, etc.)

Dates to Remember (ex., Workshops, Grant deadlines, etc.)

As you are aware, Council approved changes to the Waste and Recycling Bylaw requiring all businesses and organizations (including community associations) in Calgary to divert a specific list of food and yard waste materials starting Nov. 1, 2017.

As per the City's [food and yard waste bylaw requirements page](#), to comply with the bylaw, businesses and organizations will need to do the following:

- Collect and store food and yard waste separate from garbage or recyclables.
- Make sure materials are taken for composting or diversion.
- Post clear signs on collection containers showing what goes in each bin.
- Provide information to tenants and employees about what can be collected, and how to prepare and sort materials.
- Let tenants and employees know about these food and yard waste requirements on a yearly basis.
- Let new tenants and employees know about these food and yard waste requirements when they move in or start working at your business.

Green Calgary's list of local contractors that provide recycling services can be found here: <http://www.greencalgary.org/specialty-recycler-directory/?m1=76&m2=&m3> Groups can also request a quote from The City by calling 3-1-1.

Waste & Recycling will be offering a workshop for community associations and social recreation groups in November. A flyer will be sent out as soon as a location is booked.

Reduce your plastic use for Waste Reduction Week

Did you know that small plastic items can't be recycled in your blue cart? They are too small to be sorted properly at the recycling facility. By reducing your use of these plastics you can help reduce plastic litter, keep plastics out of our waterways and protect our wildlife.

- Straws: Straws suck! When ordering your drink tell your server that you'll pass on the straw and drink directly out of the cup instead.
- Cutlery: Ordering takeout or delivery? Request that no plastic cutlery be included with your order and use your own cutlery instead. Alternatively, bring your own cutlery with you when you are on the go. Your friends will be impressed when you pull that spork out of your purse.
- Coffee Pods: Make the switch to a French press or Melitta-style coffee dripper instead. You won't be left with the bitter taste of your environmental footprint after that cup of joe.
- Plastic Bags: Don't leave the house without your reusable grocery and produce bags.
- Take Out Containers: Bring your own Tupperware and reusable mugs when eating out. Let your local coffee shops and restaurants know that you want your takeout order served in your reusable cup or tupperware. You'd be surprised how many local businesses are happy to save the planet and themselves some on packaging.

Waste Reduction Weeks runs October 16-22 but make use of these tips all year long.

Did You Know...? (ex., City-wide Events & External Opportunities, etc.)

Cleaning up the yard is easier with your green cart

This fall, enjoy the convenience of using your green cart as you get your yard and garden ready for winter. Leaves, pine cones, branches (up to 6" in diameter and 4 feet in length), old annuals and pumpkins can all go in the green cart for weekly collection and will be turned into nutrient rich compost.

Three step checklist for fall yard waste

1. Fill your green cart first. Yard waste can go directly inside the cart; there's no need to bag it first.
2. If your cart is full, simply use paper yard waste bags and roll down the top. Home and garden or grocery stores sell paper yard waste bags. They're usually sold in packs of five.

Please don't use plastic garbage bags. These bags will not be collected since they contaminate the compost.

3. Place the bags approx. one foot away from the cart for collection, so you can walk between the cart and the bag. Bags should be easily lifted (max. 20 kg).

During busy fall periods, to ensure our crews stay on schedule we may not be able to collect all of your extra yard waste bags right away. Please leave them out and we'll pick them up as soon as possible.

Other options for disposing of yard waste are available at calgary.ca/yardwaste.

Suggested Facebook Posts

Always fill your green cart first. Yard waste can go directly inside the cart; there's no need to bag it first and you can save on bags! More tips at www.calgary.ca/yardwaste.

Raking up lots of leaves this fall? Use paper yard waste bags if your green cart gets full. Roll the bags closed and place one foot to the side of your cart on collection day.

Never miss a collection day – Get a reminder every week

Sign up for free collection day reminders to keep track of your blue, green, and black cart days. Get reminders by text, email, phone call and more. Or download the free 'Calgary Garbage and Recycling Day' app for iPhone and Android devices. Find all this and more at calgary.ca/collection.

How NPC can assist your community association/social recreation group:

Engagement

Engagement Needs, Engagement Plans, "Telling the Story", Raise Awareness, Connect with Residents, Reporting and Evaluation Actions

Organizational Development	Board Governance Practices, Strategic/Business Plan Development, Bylaw Review, Risk Management Practices, Operational Policy and Procedures, Committee Structure, Human Resources, Marketing, Promotions and Communication, Programming
Connecting City Resources	Land Needs, Programming Needs, City Information
Financial Management	Financial Best Practices, Annual Financial Statements and Reviews, Grant and Funding Resources
License of Occupation(LOC/Lease	Initiating LOC/Lease, Land Stewardship, Administration of LOC/Lease, Third Party Agreements, Letter of Understanding, Exiting LOC/Lease
Facility Maintenance & Capital Construction	Capital Construction Projects, Policy and Process, Lifecycle Management of Facilities and Amenities
Connecting City Resources	Navigation and Alignment of City Services, Leverage City Resources to Support Communities, Connections to Other City Business Units and Departments

Planning Committee

Clarke Court (affordable housing) opening was held on Sep 9th and was a great success with Ann Clarke receiving recognition for her community efforts over the past 3 decades. The event was featured on Global and CBC news and showed Kingsland to be a progressive and caring neighborhood. These are well designed and energy efficient buildings, and we expect the tenants will be a welcome addition to the community.

The Planning Committee supported a DP2017-4089, Sports Massage DP renewal for home occupation sports massage based on the application details and history.

Life Cycle Report

Ken emailed the following report:

Snow clearing contract with Tetris. I recommend we hire as no price increase from him for last 3 years and he does help clear rinks on occasion.

LED light installation at the hall has started.

Ken will schedule a meeting with Jenna for lifecycle inspection after the Oct 15, 2017.

Casino Report

No report.

Social Report

The movie in the park was attended by many people, fun activities were exciting and children enjoyed themselves. Unfortunately, due to unforeseen circumstances our hired company for the movie neglected to show up. The Social Director followed up with the outdoor movie company which was very apologetic, they sent a cheque for the full amount paid and have offered 50% off next year's event.

Pub night will held Saturday, October 21, 2017 from 7:00 pm - Midnight at the Kingsland Hall; bring your friends and neighbors for an adult's only party night. Tickets \$5.00 each, email: kingslandsocial@gmail.com for tickets. There will be beer and wine sold as well as chili and a bun for sale. The purchased tickets will be delivered at address provided when you purchase the ticket or the purchaser can pick the ticket(s) at the door the night of the event.

Trico Liaison Report

Cris attended the Trico the September 21, meeting.

Cris communicated that the board survey was done with 92% members think that the board is doing a great job and that fund raising needs more attention.

Roles and expectations of Board members were reviewed and Trico Strategic Plan review was presented.

Membership Report

Membership table will be set-up at the Movie in the Park event this on Saturday.

Next Meeting

AGM, October 26, 2017.

Motion: Sue moved to adjourn the meeting at 7:50 pm. Chris K. seconds. The motion to adjourn meeting passes.

Minutes Prepared by Secretary: Christine Dombroski