

Kingsland Community Association  
Final Meeting Minutes – Subject to Board Approval  
March 28, 2019

**Attendees:** Christine Dombroski, Ken Reimer; Darren MacDonald; Jessica Pickel, Meike Thomsen; Donna David and Sam Kemp-Jackson

**Absentees:** Tina Cohoon, Chris Kemp-Jackson

**Guests:** Jenna Findlater - Neighbourhood Partnership Coordinator, Heritage (NPC); Chris Carlile - Constituency Assistant - Councillor Jeromy Farkas - Ward 11

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**Meeting called to Order**

Time 7:06 PM.

**Introductions**

**New Board Member**

Shelly did not attend the meeting.

**New Agenda Items**

Follow-up on permanent sign board on 75<sup>th</sup> Ave. No decision was made regarding the signage. The digital sign would be too costly at this time. Further discussion required.

**Approval of Minutes**

**Approval of February 28, 2019 Minutes**

Minutes amended to include NPC report and clarify grant names under lifecycle report.

Cris asked for motion to approve the amended minutes of February 28, 2019.

**Motion: I, Meike make a motion to approve the February 28, 2018 minutes as amended. Second: Darren. All in Favour.**

**NPC Report**

City of Calgary leaders to come out to KCA events - bookings need to be made 3 months in advance. Donna will coordinate with Jenna.

Cris will coordinate with Jenna to complete Organization Health Tool and the Service Measures document before June 30, 2019.

Jenna was to follow-up if any city permits required to place a sign on the Kingsland Community Hall.

Jenna communicated that the first reimbursement cheque for the rink reno will be issued shortly.

**Kingsland Community Association  
Neighbourhood Partnership Coordinator Board Report  
March 2019**

PRIORITY ITEMS	
From last meeting	<ol style="list-style-type: none"> <li>1. Sign on building – update</li> <li>2. Reimbursement cheque</li> <li>3. Transit route changes</li> </ol>
Organizational Development	
Tools	<ol style="list-style-type: none"> <li>1. Organizational Health Assessment Tool, <i>attached</i></li> <li>2. Service Measures (for audit report), <i>attached</i></li> </ol> <p>Let's discuss filling these out – when is appropriate, as a group or not. Could help to feed into goals. <b>Email to Cris and set up time to discuss</b></p>
Financial Management	
Grants	
Calgary Parking Authority Sponsorship Program	<p>The Calgary Parking Authority is launching a new sponsorship program to fund parking, transportation, or mobility-related projects that benefit members of the community. The total 2019 amount of funding is \$25,000, divided between successful applicants. <a href="https://www.calgaryparking.com/sponsorship">https://www.calgaryparking.com/sponsorship</a></p>
License of Occupation	
Connecting City Resources	
Public Relations	
Programming	
Facility Maintenance & Capital Construction	
Other	
Outdoor Rinks: Volunteer Appreciation Event	<p>Date: Tuesday, April 9, 2019</p> <p>Time: 6:30 – 9:00 pm (light supper provided at 6:30 pm)</p> <p>Location: Windsor Park Community Association (5304 6 Street SW)</p>

	<p>This event is free and a light dinner will be provided at 6:30pm.</p> <p>To register visit: <a href="https://outdoorrinkvolunteerappreciation.eventbrite.ca">https://outdoorrinkvolunteerappreciation.eventbrite.ca</a></p>
Meet the Funders Workshop	<p>Meet representatives from The City of Calgary, The Calgary Foundation, Parks Foundation Calgary, and the Alberta Recreation and Parks Association to understand how their grant programs may fit with your projects. Following some brief presentations, there will be an opportunity for you to discuss your specific project ideas with funders.</p> <p>Date: April 24, 2019  Location: Triwood Community Association (2244 Chicoutimi Dr NW)</p> <p>Time: 6:30-9:00pm  To Register: <a href="https://meetthefundersspring2019.eventbrite.ca">https://meetthefundersspring2019.eventbrite.ca</a></p>
Federation of Calgary Communities	<p>Upcoming Workshops – Visit <a href="#">their website</a> for more details or to register</p> <p>April 10<sup>th</sup> – Basics of Grant Writing  April 11<sup>th</sup> – GST for Non-Profits  April 13<sup>th</sup> – PIP: Planning Green Spaces (Elective Course)  April 17<sup>th</sup> – Communication Plans &amp; Policies  April 25<sup>th</sup> – GST for Charities</p>
<b>NPC Contact Information</b>	
<p>Jenna Findlater  Neighbourhood Partnership Coordinator, Heritage  Neighbourhood Supports  Calgary Neighbourhoods  The City of Calgary   Mail code: #100</p> <p>T 403.476.7277   C 403.804.0312   F 403.476.7271  calgary.ca</p> <p>Rose Kohn Arena, 502 Heritage Drive SW T2V 2W2</p>	

### **President's Items**

#### **President's Meeting**

The President's meeting and town hall meeting at Meadowlark Community Hall on March 21, 2019 was cancelled due Jeromy Farkas having a family emergency.

#### **Kingsland Hall Insurance**

KCA received an email dated March 20, 2019 regarding Policy CBC1950803 which is effective December 1, 2018 to December 1, 2019 which we paid \$3,954.00.

Any changes made to the policy after December 1, 2018 will be sent to KCA in an endorsement shortly.

This policy replaces our Cover Note and contains exclusions, limitations, and/or warranties, which may exclude, limit or result in no coverage.

Cris sent an email to Toole Peet, March 25, 2019 - she requested a copy of original policy wording, since providers were changed.

Copy of original wording was by KCA received March 26, 2019 – to be reviewed; it will be sent out to Board for feedback.

**Action Item:** The insurance policy will be forwarded to the board for review and feedback.

#### Volunteer Appreciation Social

The Volunteer Appreciation Social proposed to be held Friday, May 3, 2019 at 7:00 pm. The social event is a free event by invitation ONLY. Finger foods, spirits and entertainment will be provided as a thank-you for your support. All Board members and committee members are invited with significant others. If you are a Kingsland Resident and had volunteered or will be volunteering to the end June 30; please send your name to [admin@kingslandcommunity.ca](mailto:admin@kingslandcommunity.ca) or phone 403 255-1400 to add your name to the list. We do not want to miss anyone. It will be a great evening to acknowledge all the volunteers who supported all the social events, planning committee's hard work with development permits and representing Kingsland at City Hall, volunteers who braved the cold each morning to clean the snow and sand the hall steps, as well as, flood and remove snow from the ice rink. It's because of these folks that we continue to have a vibrant community association.

**Action Item:** Cris will organize a "Craft Beer Tasting" event for May 3, 2019.

#### **Action Item:**

Cris asks that all Directors and Lifecycle Coordinator to provide volunteer names, emails and phone numbers by April 19, 2019 so that the invitations can be sent out.

**Action Item:** A sign-in sheet will be created for Ken to use for rink dismantling so that he can capture the names of folks who assist with project.

#### Preschool Sign on Hall

KCA received an email dated March 21, 2019 from Sarah Mooney; the preschool would like a large sign printed to be displayed on the hall.

An email was sent to Jenna dated March 24, 2019 showing the proposed sign with measurements, to investigate what requirements the City of Calgary by-laws have regarding hanging the sign on the wall of the hall. None were required.

The board had no objection with a sign being placed on the West side of the hall.

Brief comments were made regarding re-visiting a digital sign that may be placed in front of hall?

### Community Cleanup Day

Dick received an email dated February 20, 2019 from the City of Calgary communication that Kingsland Community Association clean-up date will be held Saturday, June 22, 2019. The 9<sup>th</sup> Annual Clean Up & Recycling Event" will held from 9:00 – 2:00 pm.

**WE NEED SOME HELP!** We need a couple of residents with trucks to come out and pick up articles from back alleys and gardens, etc. in Kingsland. Please get in touch with Dick Bergman (403) 253-7239 as soon as possible so we can organize routes.

Thanking you in advance for your volunteer time.

Jessica volunteered to provide her truck if someone wants to drive it around the neighbourhood to collect stuff.

### Kettle

The donated second hand kettle did not work. Cris purchased a new kettle for \$41.99 and was delivered to the hall on Tuesday, March 5, 2019 as the Bridge Club use it to make their tea.

### Direct Energy

KCA office manager communicated that gas costs were up about \$100.00 from last year. She phoned Direct Energy – they indicated that due to the cold weather this year all gas costs were up.

Action Item: The board discussed to investigate purchase of auto-set back switch to detach motion (NEST) – which can also be managed by a phone app which can be used from any remote location to change the temperature of any room.

It was recommend to use an Electrician to install the devise if we decide to go that route.

### Calgary Transit 2019 Transit Review Project

<https://engage.calgary.ca/routereview?fbclid=IwAR20HSV5Rpkb4JARgEdOrk8W8EgQPW73RoRgnPCvtQr-hbpf7vLSxFJTwtQ>

The city is asking for your assistance please provide your feedback by completing the survey on-line or attend open houses for more information.

Please reach out to your employees, customers, and/or members to make them aware of this project and encourage them to share their feedback through the following public engagement opportunities:

Online between March 18 and April 18, 2019

- At one of our Open Houses (In-person Engagement events):
  - **March 27, 2019:** North Glenmore Park Community Association, 2231 Longridge Drive S.W. | 6 – 8 p.m.

- **March 28, 2019:** Mount Royal University Main Street, 4825 Mount Royal East Gate | 12 p.m. - 3 p.m.
- **April 4, 2019:** Trico Centre, 11150 Bonaventure Drive S.E. | 6 – 8 p.m.
- **April 6, 2019:** New Central Library (downtown location), Patricia A. Whelan Performance Hall, 800 3 Street S.E. | 10 a.m. – 1:30 p.m.
- **April 9, 2019:** Nicholls Family Library, (Westbrook), 1421 33 Street S.W., 6 – 8 p.m.
- **April 10, 2019:** Rockyview General Hospital, Chapel Area, 7007 14 St S.W. | 12 – 3 p.m.
- **April 13, 2019:** Southland Leisure Centre, 2000 Southland Dr. S.W. | 11 a.m. – 2 p.m.

The planning committee was interested in the change to Route 81, which would travel Macleod then right on 75 Ave SW. Further discussion ensued for the advantages and disadvantages.

Meike mentioned that the Career and Technology (CT) program at the Henry Wise Wood School was moved to another school – an assumption was made that maybe the transit route was changed to accommodate the students that would need transportation to the new BRT line on 14<sup>th</sup> street.

#### Hall Rental Rates

The hall rental reviews were conducted by comparing 4 communities within close proximity of Kingsland. The proposed hall rentals increases were sent to the Board and Office Manager for review.

Preliminary review was done by Cris and Darren. Final review as done by Cris and Office Manager.

Long-term rental rates that were proposed need more clarification. The Office Manager will be consulted for clarity thereafter an email will be sent out with explanation and a vote will be conducted.

The board agreed if long term rental renews for another term, KCA would offer them the space with the same rental rate as offered in 2018-2019.

**Motion: I Ken make a motion to accept the proposed short term rental increase as presented effective April 1, 2019. Second Darren. All in favour.**

A copy of the rental rates will be stored in the office and the google cloud.

#### Hall Cleaners Standard Cleaning Schedule

A draft schedule to standardize hall cleaning hours was presented to the board.

Discussions and clarifications were provided regarding the draft proposed schedule. Amendments that were proposed will be implemented. The Standard Cleaning Schedule will assist the cleaners to simplify booking their time and provide with standard billing practices.

The Standard Cleaning Schedule will also satisfy the auditor's query how KCA manages the cleaning hours.

**Motion: I, Meike a motion to accept the proposed Standard Cleaning Schedule. Second Darren. All in favour.**

A copy of the standard Cleaning Schedule will be stored at the office and Google Cloud.

Action Item: Cris will meet with Glenda and Jen to discuss the Standard Cleaning Schedule.

#### Broxburn Vegetables

KCA was approached by "Broxburn Vegetables" who is an Alberta producer that grows fruits and vegetables. They want to park a truck to sell the vegetables at the hall lot.

The Office Manager agreed for a 2 weeks beginning April 9, 2019 the truck will come on Tuesdays. Depending on the feedback will determine how we will proceed thereafter.

Action Item: Does the truck require a permit to park and sell vegetables on location? An email will be sent to Jenna for clarification.

#### CKE Meeting

Cris sent Dawn an email as a follow-up to ask if CKE have decided to participate in the "Neighbours Day" event.

Action Item: She will report back to board once a reply is received from CKE.

#### Councillor's Report

Next President's Meeting and Town Hall will be held Apr 25, 2019 – Beltline – more details to come. Chris asked if a local improvement project receives 2/3 approval from residents is this an acceptable number. The board felt that the rationale was adequate – but may be project dependent.

#### MLA Report

No MLA report this month.

#### Treasurer's Report

Total Banking as of March 28, 2019 - General Account: \$40,646.33 and Casino Account: \$71,098.87.  
Total Investments as of March 28, 2019 - Total GICS: \$112,965.55.

Hall Rentals for March \$4,625.00.

GIC8072 8024415-05 - \$34,691.07 matured March 13, 2019 which was rolled over for another year as per instructions on file with the bank. Interest incurred for period \$616.10.

#### Planning Director

Team: D. MacDonald, A. Clarke, L. Ethier, M. Danylchuk, C. Philippi and S. Barnfield. Refer to [calgary.ca/pdm](http://calgary.ca/pdm).

#### Anderson to Heritage Community Coalition

Cris, Darren and Mike Danylchuk attended the workshop on Saturday, March 2, 2019 – (5) unique proposed plans were unveiled encompassing six communities for Area 31 multi-community ARP - Acadia, Fairview, Haysboro, Kingsland, Southwood and Willowridge. Lisette at the city/EVDS engaged

the attendees in five keys area history, transportation (getting around), housing choices, recreation (pathways), and community gathering spaces were main focus.

More Details and information – see update coming open-houses, etc.: Website:

[https://www.ahcoalition.rocks/get\\_involved?fbclid=IwAR0vTINEetESZmYS7rqS4wiiqdELyMBGd-3cX25emRg--6Ld79wuv-J32tE](https://www.ahcoalition.rocks/get_involved?fbclid=IwAR0vTINEetESZmYS7rqS4wiiqdELyMBGd-3cX25emRg--6Ld79wuv-J32tE)

**Crime**

Darren met with Lisette and Constable Tyerman Community Resource Officer (CPP) to discuss what we might be able to do re north of 69th crime mitigation via redevelopment.

Darren indicated that the crime was rising in Kingsland.

Kingsland															
Type	2018												2019		
	JAN	FE B	MA R	AP R	MA Y	JU N	JU L	AU G	SE P	OC T	NO V	DE C	JAN	FE B	MA R
Assault (Non-domestic)	1	4		3	4	3		3	1	2	2	2	3		
Commercial Robbery								1		2					
Street Robbery									1	1					
Violence 'Other' (Non-domestic)		1	1				2		1	1	2		4		
Residential Break & Enter			1	2	2	3		2	9	1	8	2	3	1	
Commercial Break & Enter	1		1	4	2	7	2	2	2	2	4	3	1	5	
Theft OF Vehicle	4	1	1	4	1	3	7	2	1	4	4	2	1	3	
Theft FROM Vehicle	3	1	5	3	1	3	4	8	6	7	12	5	8	4	
Social Disorder	47	49	50	51	79	80	97	102	114	89	89	88	79	66	
Physical Disorder	2	3		4	3	4	5	3	8	3	10	3	2	2	

**Development**



By-laws for basement suites for Duplexes is being changed to RC2 which the city will be releasing shortly.

Residents on 5th St north of 75th Ave may have received a mailbox letter from the parcel owner of 7204 5 St regarding an application to rezone from single family dwelling to enable 3 townhouses.

The application sets a strong precedence for single family homes in Kingsland so your feedback is critical.

Please provide a brief note to [darrenrmmacdonald@gmail.com](mailto:darrenrmmacdonald@gmail.com) and note your name, address and email address to enable further correspondence. Please copy the developer as well if you wish at [Mike.weiczorek@gmail.com](mailto:Mike.weiczorek@gmail.com)

Our response to the application submission will be in proportion to the support or opposition for townhomes throughout the established R-C1 district.

An open house will likely be held in a couple of months if you want to learn more prior to forming an opinion.

Thanks for your interest.

Anyone with feedback on the below should contact KCA and may also contact the city directly.

### **Rezoning:**

837 67 AV SW LOC2019-0034 - R-C2 to R-CG Duplex basement suite. Comments due Apr 11. KCA tending towards neutral but has not finalized response.

<https://developmentmap.calgary.ca/#property/LOC2018-0158> Glenmac / Jack Carter Parcel  
Corner of MACLEOD TR SW and GLENMORE TR SW. Public Hearing Apr 8.

### **Development Permits:**

7007 Macleod TR SW - Temporary Use: Auto Service - Major (Storage Containers - 4 (five years)  
Fountain Tire Parcel.

<https://developmentmap.calgary.ca/#property/DP2019-0353> - 7633 Macleod TR SW, 7603 Macleod TR SW, 505 75 AV SW – New Car Wash (Petro-Can) – Under Review. KCA neutral.

<https://developmentmap.calgary.ca/#property/DP2019-1218> - 8048 4A ST SW - Red Door Developments  
Temporary Use – Home Occupation Class 2 (cabinet maker). KCA neutral based on no complaints.

<https://developmentmap.calgary.ca/#property/DP2019-0734> - 560 69 AV SW (Liquidation World Parcel)  
Renoir Developments - Food Specialty Store (Chocolate) **Still** under Review. KCA neutral.

<https://developmentmap.calgary.ca/#property/DP2018-5052> - Pattinson Sign  
8201 Macleod TR SW, Class G (Digital Third Party Advertising). **Still** Under Review. KCA neutral.

<https://developmentmap.calgary.ca/#property/DP2019-0413> - Duplex Basement Suite  
620 Kingsmere Cr SW, **Confirm status – pulled? KCA neutral.**

### **Hall Maintenance and Life Cycle**

### Life Cycle

Community Facility Enhancement Program (CFEP) grant. No update was received from the Community Facility Enhancement Program (CFEP) grant administered by Alberta Culture and Tourism.

Sub trades have been contacted and asked to schedule their work as soon as conditions permit.

Tetris and Southwood Paving

### Hockey Rink Replacement

The City completed KCA financials for The Capital Conservation Grant (CCG) grant for \$124,016.28 regarding rink replacement. Jenna gave KCA a go-ahead to proceed with the Rink Replacement.

Ken, forwarded a cheque for the amount of \$31,500 to Global Sport Resources Ltd. as first deposit to secure the bid and to start work on the rink. Global Sport Resources Ltd. - receipt #000735 was issued to KCA dated Mar 14, 2019 – Job# 1291.

All receipts for the “Rink Replacement” are to be sent to Jenna. A Capital Conservation Grant (CCG) form “Request for Reimbursement of Expenditures Capital Project/Component (Reimbursement)” needs to be filed whenever KCA wants the City to reimburse funds as the project commences.

The reimbursement form was filed March 19, 2019 to recoup \$31,500.00 and sent to Jenna for further handling.

### Rink Replacement Call for Volunteers

The call for volunteers’ advertisement was placed on Facebook, KCA website and will be place on the sign board.

## KINGSLAND HOCKEY RINK REPLACEMENT

### **Many, Many Volunteers are required**

**April 5, 6 and 7, 2019**

This is Kingsland’s largest project which took several years to organize from some hard working dedicated volunteers. **Calling all Kingsland Residents!** We need many people to help with this huge job to remove all the old hockey rink.

### **NO EXPERIENCE NEEDED JUST YOUR TIME**

Day 1 - **Friday, April 5** - 8:30 am briefing, work starts at 9:00 am until dark

Day 2 - **Saturday, April 6** - 8:30 am briefing, work starts at 9:00 am until dark

Day 3 - **Sunday, April 7** - 8:30 am briefing, work starts at 9:00 am until the cleanup is done

Volunteers are also required before that weekend to help remove the 2 x 8's boards from the rink. Bring hammers, crow bars, gloves and screwdrivers.

Volunteers can work **any or all** of the weekend.

Questions? phone Ken at 403-651-6274 or [email](#) him, or phone the office at 403-255-1400.

A large garbage bin will be on site on April 5, 6 & 7.

**Action Item:** Cris will create sign sheet for Ken to use for rink dismantling so that he can capture the names of folks who assist with project. An ad will be placed on Kijiji asking help to dismantle the hockey rink and if anyone wants the 2 X 8 by 12 foot boards (100) they can take them for free. The boards are ideal for decking joist, patio, landscaping or construction.

### **Social Director – Report**

The next social event is the Easter Egg hunt being held at the hall on Saturday April 13 from noon to 2pm.

Following this event is the Seniors Lunch on Saturday May 4, we have lined up a speaker from the City of Calgary, free of charge to present; *Calgary Captured - Urban Wildlife on Film*. Emails will be sent out to residents to sign up for the speaker and lunch.

For the Neighbors Day/Pancake Breakfast held on Saturday June 8, we have secured a Nordic Pole Walking instructor from the City of Calgary for a fee of \$178. That will include an instructor who will provide 1 ½ hour lesson and 10 – 15 poles, again emails will be sent out for sign up.

### **Upcoming Events**

- **Hockey Rink Replacement** – April 5<sup>th</sup>, 6<sup>th</sup> and 7<sup>th</sup>, 2019
- **Easter Egg hunt** - Saturday April 13, from noon to 2:00pm. Butterfield Acres Petting Zoo, craft table and refreshments.
- **Volunteer Appreciation Social Event:** Friday, May 3, 2019
- **Seniors Lunch** – Saturday May 4 – 11:00 am – 3:00 pm – A speaker from the City of Calgary will present - *Calgary Captured -Urban Wildlife on Film*
- **Garage Sale Day** – Saturday May 25 – 9:00 am – 2:00.
- **Neighbors Day / Pancake breakfast** – Saturday June 8 – Nordic pole walking will be an activity, City of Calgary will provide 1 ½ hour lesson
- **Clean Up Day** - Saturday June 22
- **Movie Night** will be held on Saturday September 8

I've applied for the TD Park People Grant, we will hear back late April if we are to receive the \$2000

### **Membership**

The month of May is fast approaching, KCA annual community membership renewals are due by May 31, 2019

## **MAY IS KCA MEMBERSHIP RENEWAL OR PURCHASE MONTH**

### **We are counting on you to support your Community Association**

Several options are available to purchase/ renew your memberships – rates \$20 regular family and seniors by donation:

- 1) Please go to the website for on-line payment - <http://kingslandcommunity.ca/> follow the instructions
- 2) A membership form is conveniently located in the “Kingsland Post” monthly newsletter;

- fill out the form, attach your cheque and place in the mailbox at the hall.
- 3) Call the Office Manager at the hall 403 255-1400 or call 403 280-1602 to make arrangements to purchase the membership.

**Action Item:** Feedback required from the board – should we conduct a door-to-door campaign?

**Trico Liaison**

Cris attended Trico meeting Thursday, Mar 21, 2019. Revenue continues to be reduced and expenses reduced as well – the operations are still within budget.

Trico new website has been launched, it is very easy to navigate.

Check out Trico's Spring/Summer Programs Registration refer to Trico Website for full details:

<https://tricocentre.ca/online-registration/program-guide>

**Next meeting**

All residents are welcome to attend Board meetings. Next KCA meeting April 26, 2019, 7 pm at hall lower hall use back entry from parking lot.

**Meeting Adjourned**

**Motion: I, Sam make a motion to adjourn the meeting at 9:00 pm. Second Ken. All in favour.**

Meeting Minutes to be finalized by: Christine Dombroski