

Kingsland Community Association
Final Minutes Subject to Board Approval
March 22, 2018

Attendees: Christine Dombroski; Marcelo Campos, Donna David, Tina Cohoon; and Ken Reimer

Absentees: Sam Kemp-Jackson, Chris Kemp-Jackson; Darren MacDonald; Kathy Mitchell; Jenna Findlater - Neighbourhood Partnership Coordinator, Heritage (NPC);

Guests: Chris Carlile - Constituency Assistant - Councillor Jeromy Farkas – Ward 11; Jessica Pickel; M S Alam (SOHEL) - Anam Kazim- MLA for Calgary Glenmore

Meeting called to Order

Time 7:00 PM.

Introductions

Jessica Pickel is our guest today, the Board introduced themselves.

Approval of Minutes

Approval of February 22, 2018 Minutes

Under the item President's Meeting and Town Hall; Cris corrected date from "February 15, 2017 to year "2018".

Motion: I, Ken Reimer make a motion to approve agenda of February 22, 2018 minutes approved as amended.

Second: Donna. All in Favour.

New Board Member

Jessica Pickel is our guest today, she has volunteered to join the KCA board. She introduced yourself to the board.

Alberta Gaming & Liquor Commission - Follow-up action item: Cris phoned the Alberta Gaming & Liquor Commission (AGLC; she spoke with Rhetta Grant who has communicated that "In accordance with Charitable Gaming Policy, the Alberta Gaming and Liquor Commissions requires that none of the licenced group's executive members be related. For your reference, AGL defines "Related person" as individuals connected by birth relationship (i.e. parent, child brother and sister), marriage, common-law partnership, or adoption.

To ensure the Association remains in good standing with the AGLC and future gaming licences are not compromised, Marcelo will be stepping down from the currently held Treasurer position.

Motion: I, Tina make a motion to accept Jessica Pickel as open director to the Kingsland Community Association Board effective March 22, 2018. Second: Ken. All in Favour.

And

Motion: I, Donna make a motion to appoint Jessica as Treasurer for the Kingsland Community Association Board effective March 22, 2018. Second: Ken. All in Favour.

As soon as the minutes are finalized, the Alberta Registries will need to be updated; Jen will send the paper work to update. Once we receive the Registry update, plans will be made to update the bank signatories

Marcelo will provide transition training for Jessica. If any issues that are not familiar with Marcelo, Sue will standby for any additional coaching/training.

Marcelo will stay on the board as Open Director.

NPC Report

Jenna follow-up report for bulk orders for recycling bins stations to see what the final costs will be for the clients information is still being gathered. The NPC report will be attached to minutes as PDF.

Kingsland Community Association

Neighbourhood Partnership Coordinator Board Report

Prepared on: March 26, 2018

Contact Information:	
Jenna Findlater, Neighbourhood Partnership Coordinator, Community & Neighbourhood Services T 403-476-7277 C 403-804-0321 F 403-476-7271 Email: jenna.findlater@calgary.ca	
Mailing Address: The City of Calgary Mail code: #100 P.O. Box 2100, Station M, Calgary, AB Canada T2P 2M5	
NPC Requests (ex., Board motions, LOC requirements, etc.)	
Compliance Items	Up to date, nothing due. Please forward Annual Return (proof of filing) when it is received.
Financials	Need 2 directors to sign a copy of the 2017 statements for our files.
NPC Supported Items (ex., Programming, Resources, Best Practices, etc.)	
Waste Bins – Bulk Order	Jenna will update the board on the final pricing, our team is still collecting numbers for the quote.

Dates to Remember (ex., Workshops, Grant deadlines, etc.)

Did You Know...? (ex., City-wide Events & External Opportunities, etc.)

[FREE WEBINAR: How to Read and Understand Financial Statements](#)

For board members, executives and directors of small to mid-size nonprofit organizations and charities, a solid understanding of the organization's financial statements is vital to successfully planning for the future, building capacity and preventing fraud. But many nonprofit leaders without a background in nonprofit finance may feel at a loss when it comes to reviewing their organization's financial reports. This free webinar, presented by Gordon Holley of Humanity Financial Management, will help you gain an introductory understanding of how to better comprehend your organization's financial statements.

Free webinar information:

Topic: How to Read and Understand Financial Statements

Date: Thursday, April 5 at 10am PST / 1pm EST (webinar is one hour in length)

Skill Level: This session is perfect for board members and executives who want to build confidence in the financial reporting and analysis of their organizations.

Cost: Free - Space is limited so [register early](#) to avoid disappointment

Not sure if you can make the live session? Not to worry — everyone who registers gets a copy of the full recording, regardless of attendance. Watch for it in your inbox the day after the webinar.

[Click here for more information and to register.](#)

How NPC can assist your community association/social recreation group:

Engagement	Engagement Needs, Engagement Plans, “Telling the Story”, Raise Awareness, Connect with Residents, Reporting and Evaluation Actions
Organizational Development	Board Governance Practices, Strategic/Business Plan Development, Bylaw Review, Risk Management Practices, Operational Policy and Procedures, Committee Structure, Human Resources, Marketing, Promotions and Communication, Programming

Connecting City Resources	Land Needs, Programming Needs, City Information
Financial Management	Financial Best Practices, Annual Financial Statements and Reviews, Grant and Funding Resources
License of Occupation(LOC/Lease	Initiating LOC/Lease, Land Stewardship, Administration of LOC/Lease, Third Party Agreements, Letter of Understanding, Exiting LOC/Lease
Facility Maintenance & Capital Construction	Capital Construction Projects, Policy and Process, Lifecycle Management of Facilities and Amenities
Connecting City Resources	Navigation and Alignment of City Services, Leverage City Resources to Support Communities, Connections to Other City Business Units and Departments

President's Items

Volunteer Appreciation Event

Jen has secured Friday, May 4, 2018 for the Volunteer Appreciation; which will be held from 7 - 9 pm. Cris has volunteered to organize the event due to the short timeframe.

Cris asks that all the Directors provide the names, addresses, phone numbers and email addresses of their volunteers to be used to send out an invitation to the social evening.

Spouses are invited to attend the event.

Computer Repairs

The office computer stopped working, the computer tech that came to repair it; felt that the KCA system was very good. All the data was not recoverable due to the outdated Office which is no longer supported and Jen was having problems with emails etc. Cris; approved Jen's request to go ahead with the purchase of office 2016 version which is the flat \$79 one-time fee.

Grass Fertilizer and Weed Control

Greener Grass is hired again this year \$283.45 - which gives us 4 applications liquid fertilizer and weed control.

Calgary Region Airshed Zone (CRAZ)

Tanya Carlson - Engagement Program Manager was sent an email communicating that they are invited to join KCA Neighbours Day June 16, 2018. CRAZ agreed to attend the Neighbours Day event to share air quality information, educate and engage Calgary and area.

President's Meeting and Town Hall

Cris did not attend the President's meeting with Jeromy Farkas, Thursday, March 15, 2018 which was held at the Parkhill Stanley Park Community Hall due to weather conditions.

Next president meeting April 19, 2018

Clarke Court

Follow-up Item January 2018 meeting - Jeromy had asked KCA to give him 60 days to follow-up on the vacant building. Cris wrote an email to Jeromy Farkas March 16, 2018 - regarding the vacant status of Clarke Court.

The latest information received from City of Calgary; Affordable Housing as of March 21, 2018 - "We want to emphasize that the health and safety of tenants is paramount to The City and Calgary Housing Company. The City's top priority is ensuring the safety of the residents and buildings prior to moving tenants into all buildings. As deficiencies were addressed in Building 1 first (this is the westerly building), units are already occupied (3 families live there as of March 20, 2018) and additional tenants will move into more units of Building 1 by the end of March. Building 2 has approximately 5-7 weeks of additional construction work to be completed prior to begin being occupied."

Block Talk

This is an app that a CA member created to keep communities abreast of things that people observe "someone breaking into car", you would message to alert the community. You can also follow other communities if wish, you chose. Block Talk link - <https://www.blocktalk.ca/>

No Smoking

A resident has a concern whether we have a no smoking in our Facility Rental Agreement, a suggestion was made to post sign no cannabis smoking at hall.

Kerby Centre

Cris met with Luanne Whitmarsh and the Manager of Kerby Centre. They want to move from the downtown location, they are trying to get occupancy of the Old "Y" on Heritage, they will be going to City Council meeting in the near future to get confirmation whether they can occupy the building.

They wanted to meet to have a presence in the neighborhood. They will keep us posted on the progress as they get more information.

Girl Guides

The Girl Guides had their annual sleep over at the hall with numerous activities planned. They donated some famous Girl Guide cookies and KCA received several thank-you cards.

Treasurer's Report

GIC 8024415-39 interest of \$382.69 was deposited in the General account Feb 02, 2018.

GIC 8024415-03 - \$26,499.74 renewal is due April 3, 2018 - Ken recommended to cash out to general account as the money will be required for rink renovations. The board agreed; the Treasurer will handle.

Total Banking as of March 22, 2018

General Account:	\$48,353.67
Casino Account:	\$25,925.93

Total Investments as of March 22, 2018

Total GICS:	\$138,148.17
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Hall Rentals for March - \$4130.00.

Marcelo will provide transition training for Jessica. If any issues that are not familiar with Marcelo, Sue will standby for any additional coaching/training.

Ward 11- Jeromy Farkas

Chris reported that Secondary Suites was voted was passed 9 in favour 6 not in favour.

Tina communicated that in Vancouver back lane suites were not allowed if the back lane width did not meet the minimum width requirements; if an older area had narrow back lanes then suites would not be approved. Kingsland being an older area does have narrow back lanes. Chris, took the feedback to forward to Jeromy. Cris also communicated that a resident did complain a few years back that cars were parked in the back alley which is narrow; the resident was challenged trying to get out of the garage.

Briefly discussed the Olympics the bet would be 30 million dollars.

Refer to <http://www.calgary.ca/citycouncil/ward-11/Pages/Ward-11-stay-connected.aspx> for more details.

MLA Office

Dear Constituents:

While in the midst of the Spring Legislative session, I am delighted to share the progress of our government provincially.

Economic growth exceeds expectations; deficit drops! While protecting public services for all Albertans.

Alberta's economy is leading the country with growth in nearly all sectors. In the third-quarter fiscal update, GDP growth is revised up to 4.5 per cent and the deficit dropped by \$1.4 billion. The lower forecast is a result of this government's continued efforts to constrain costs and improve revenue sources, such as higher non-renewable resource revenue, increased investment income and an improved balancing pool forecast.

Significant work has also been done to carefully find savings while continuing to support and protect the public services that all Albertans rely on. Whether it means negotiating practical agreements with public sector unions such as the Alberta Teacher's Association and the United Nurses of Alberta or extending the salary freeze in the public sector along with a hiring restraint across the public service. In addition, government corporate services have been consolidated and public agencies, boards and commissions have been reviewed resulting in cuts in salary and doing away with perks offered in the past. A high priority has been placed on restraining discretionary spending such as travel, all across government.

Community engagement on the South West Calgary Ring Road through several community meetings and presentations, continues and residents have provided valuable feedback. Alberta Transport together with multiple stakeholders have been able to provide ongoing information regarding plans, traffic changes and environmental considerations. We strive to continue to provide adequate and up to date information. Please refer to Alberta Transports' website for information and updates at www.transportation.alberta.ca

As your MLA, I can best serve you when I hear from you. Please contact my office for feedback, concerns and ideas.

Facebook: Anam Kazim MLA Calgary-Glenmore Twitter: @anamkazimMLA

Planning Director

Planning Committee Update: March 22, 2018

Open House and Info Session - Mar 28, 2018 at Community Hall from 6 - 8 pm

LOC2018-0045 7710 4A ST SW, 7711 Macleod TR SW DC / M-H1 (Market on MacLeod)

Information session to learn about the Redevelopment of the Market on Macleod site. All residents are welcome to attend. Trico plans to redevelop the site with max 6 storey buildings (rental units, mixed retail / commercial aspects). Existing park reconfigured. See Facebook notification post on Feb 14, 2018.

Several applications are progressing and we have been busy with a few large projects and an influx of secondary suite applications.

LOC2018-0026 / DP2018-0883 7603 7 ST SW M-C1 to M-C2 (Assisted Living – Seniors 94 units)

Update: Open House and Info Session held March 14th with great interest from residents; 5 storey building on 6 parcels; Connecting Care to operate; met with the most affected residents on Feb 28th.

LOC2015-0095 / DP2016–2458: 69 Av SW (110 Units) - LOC approved; DP pending advertising step

LOC2018-0053 7204 5 ST SW R-C1 to R-C1s (Secondary Suite) - under review

LOC2018-0046 719 75 AV SW R-C1 to R-C1s (Secondary Suite) - under review

LOC2017-0375 65 Kendall DR SW R-C1 to R-C1s (Secondary Suite) – Public Hearing Apr 16th

LOC2017-0284 618 Kingsmere CR R-C2 to R-CG (Secondary Suite) – approved

DP2017-4611 / 4820 560 69 Av SW Exterior – approved (released); **Fitness Centre use** – under review

DP2017-3325 7724 Elbow Dr. SW - Change of Use: Solo Liquor Store – rejected (pending appeal)

DP2017-0840: 7711 MacLeod Tr. SW- Changes to Site Plan - Market on MacLeod: withdrawn due to proposed site redevelopment

Life Cycle – Report

On-going issue with adaptors for rink lights had delayed replacement due to large volume of snow this year. Approved install of lights until equipment is able to access rink.

Rink renovation quote received 2 and waiting on 3rd quote before starting grant application process.

Urinal flush valves in upstairs washroom. One valve is leaking and needs repair Approximate cost \$400. To replace with touchless flush valves \$866.07 and to replace both \$1522.14; labour saving, if both done at the same time and hire Boyd's Plumbing to do the work at a cost of \$1522.14 GST included.

Motion: I, Ken Reimer make a motion to approve the purchase of touchless flush for both urinals at the cost of \$1522.14 GST included and hiring Boyd's Plumbing to do the work.
Second: Donna. All in Favour.

Fridge will not be moved at this time until the renovations are started.

Ice Rink

Ice making will be shut down due to warm weather and snow causing maintenance to become of overwhelming for the volunteer crew.

Casino - Report

Casino update - Kathy Mitchell Coordinator - Ken reported that things are moving along fine. If anyone on the board can volunteer please send your name to Kathy or be 403-253-6881 or 403-

988-5972 as spares are always required as well as sometimes unforeseen circumstances due pop up and a volunteer cannot fulfill their duties.

Social Director - Report

Winterfest - February 24, 2018

We had a wonderful spring day for the event. The total cost of the event was \$1,159.72, with \$176.00 donations in the donation box. Thank you to our sponsors; ADX Dental (7337 – Macleod Trail) for donating and serving the coffee and hot chocolate and Cobs (Glenmore Landing) for donating 150 scones and coupons for a free loaf of bread. Thanks to Kingsland residents for baking cookies, Betty, Judy, Lorraine, Patty-Jo and Trudy.

Seniors Lunch & Horticultural Talk - Saturday May 5, 2018; 11:00 am - 3:00 pm; Talk from 11:00-Noon, followed by questions, Lunch 1:00 pm - 3:00 pm. Please RSVP: kingslandsocial@gmail.com.

Blair Puenta from Momentum Health in Mayfair Place contacted us wanting to have a table at this event, they will provide the coffee for this event. It was suggested to Blair they could advertise in our Kingsland Post.

Kingsland was successful in securing the ActivateYYC grant of \$750.00. The money is not given out right, KCA will need to submit the expense receipts for the money to be reimbursed.



A second component to the grant will need to be fulfilled, that is the engagement portion whereby the seniors will be asked to nurture plants and subsequently at the “Neighbours Day” scheduled for June 16, 2018 we will plant them at the hall.

Easter egg hunt organized by the Love City Church; will take place at the Kingsland hall on Saturday March 31, from noon to 1:30pm. This event is open to all Kingsland residents. There’ll be hot dogs, drinks, gift baskets and an appearance from the Easter Bunny. The Church rented the hall from 10:00 am - 2:30 pm.

Garage Sale Day - Saturday May 12, 2018 - 9:00 am - 2:00 pm. Sign up at kingslandsocial@gmail.com. Maps will be available at the hall on May 12, 2018.

Neighbors Day - Saturday June 16 - 11:00 am - 3:00 pm

We applied for a WCEF grant for, hoping to receive \$1000 due to the extra cost of the pancake breakfast, last year we received \$750. Teresa McManus from the city confirmed our application and said we should hear back by mid to end of April.

Permanent Signage - Uline original price was \$723 + GST per sign, they went down to \$660 + GST per sign plus \$68.20 to ship all four signs. As Jenna did not attend the meeting, we will wait to see what pricing the YYC will come in on before we decide to order the bins and look at permanent signs.

Trico Liaison

March Board Meeting

Trina did not attend the Trico meeting; Cris had asked Tina to attend KCA meeting as we needed a quorum to vote on a new member joining the KCA board.

Trico Centre Information for Community Bulletin Boards, Community Association Board Meetings, Community Association Websites - March / April 2018

Trico Centre for Family Wellness is a non-profit, community-owned and operated recreation facility. At Trico Centre, you can work out in the fitness centre, use the gymnasium, swim, or skate, plus we have fun, active programs for all ages. Check the Program Guide or www.tricocentre.ca for more information on any of the activities and events listed below. Check the Program Guide or www.tricocentre.ca for more details.

Adults and Older Adults

- Registered programs for Spring and Summer are open for registration and classes start in April. Programs for Adults include Athletic classes like Belt It out, Golf conditioning, Karate for Women and Kick boxing. Dance classes include Barre and Cardio Dance.
- Drop In Fitness options for older adults: there are many options on the drop-in schedule that a specifically geared for older adults and a great way to connect with other seniors.
- Drop in fitness includes spin, zumba, yoga and more
- We celebrated 35 years of fitness on the 35th day of the Challenge. Participants got their t-shirts and there were prizes throughout the day.



Children & Youth

- Registered Spring and Summer programs for Parent & Tot will start in March (Busy Bodies, Bubble Buddies, Messy Masterpiece, Nursery Rhymes & Storytime, Dance with Me, Gym Babies, Gym Tots, Mini Movers, Sportball) Preschool (ABC – 123, First Steps, Next steps, Funky Fridays, Kangaroos and Krocodiles, Trico Active Kids, YogArt, Bricks 4 Kids: Little Builders and many more) Children (Just for Girls, The Etiquette Factory, Young Rembrants, Circus Arts, Karate and Dancepl3y) and Youth (Sportsball and HIT the Gym)
- We are promoting Bricks 4 Kids and YogArt to get more registrations



Membership Benefits

Affordable membership gives you full access to fitness centre, over 70 drop-in classes, 20% off all registered classes and personal training, an aquatics centre with wave pool, slide, hot tub and steam room, two NHL sized arenas hosting shinny hockey, stick and puck, leisure skating, and drop-in gymnasium activities.

Partner Sharing Program Benefit - Your Community Association is partnered with Trico Centre for Family Wellness. A member of your community association serves on the Board of Directors of Trico Centre. Buy a Continuous Monthly Pass and a small portion goes back into your community association!

Membership Report

May is our membership month. Residents be prepared to see a door-to-door canvasser coming to your home from April to end of May to renew your memberships.

Newsletter - Great News Publication

Cris sent an email to UPS asking them to consider advertising in the "The Kingsland Post"; to contact Great News directly.

Newsletter Articles for March

Membership renewals, Casino Volunteers

Meeting Adjourned

Cris made a call to adjourn meeting

MOTION: I, Donna made a motion to adjourn meeting at 7:47 pm. Second: Marcelo. All in Favour.

NEXT MEETING APRIL 26, 2018