

KCA Board Meeting Minutes Draft

February 25, 2021

7:00 pm

Via MS Teams

Attended (8): Amy Mireault, Chris Maybroda, Donna David, Jeannine Konrad, Jessica Pickel, Melissa Arul, Prasad Ganesan, Terry Casey, Tina Cohoon

Guest(s): Jenna Findlater (Neighbourhood Partnership Coordinator)

Absentees (4): Anne Badyk, Christine Dombroski, Corrina Santino, Kathy Mitchell

Quorum for meeting? (yes or no) YES

Call to order: Meeting started at 7:12 pm

List documents that may have been sent along with the agenda:

- [01-28-2021-KCA-Meeting Minutes-Final](#)
- Appreciation letter for Constable Jake Tyerman
- Park People and Community Foundations of Canada: Funding Announcement
- Canada Healthy Communities Initiative Brochure

Agenda Items:

1. Approve previous Meeting Minutes
2. Request to add items to the agenda
3. Introduction/ Warm up
4. Kingsland Post – Profiling and interviews
5. U of C Student Project - update
6. Skip Depot recycle programme
7. Healthy Communities Grant - update on approach

Committee Updates:

8. Financial
9. Stepping down of secretary and book-keeper
10. Planning and Development
11. Hall Rentals / Usage
12. Keeping Kingsland Safe update
13. Social Committee
14. Member engagement / Memberships
15. Neighbourhood Partnership

Meeting Minutes:

	Meeting Details	Speaker
1	<p>Approve previous Meeting Minutes President proposes to approve previous meeting minutes at the next Board meeting because feedback has not been incorporated in time for the meeting. Motion: I, Tina make a motion to get KCA to pay for Zoom account for future meetings. Seconded: Prasad. All in favour.</p>	Amy Tina
2	<p>Add items to the agenda?</p> <ul style="list-style-type: none"> ● Membership Communications ● Social media platforms for KCA ● More information on junior volunteer programme ● Too many emails being sent. Requires paring ● Current Project list of KCA 	Amy
3	<p>Introduction/ Warm up</p> <ul style="list-style-type: none"> ● Call upon participants to introduce themselves and share their favourite drinks when young and later as an adult 	Amy
4	<p>Kingsland Post - Information schedule</p> <ul style="list-style-type: none"> ● Monthly newsletter to profile different people ● Names to be forwarded for interview via email; e.g. why do they like Kingsland, etc. ● Anne Clark for 1st April interview. Jessica suggested including husband, Richard as the two have a good dynamic together. ● CRO bio article with Jake to hopefully be available March issue 	Amy Kristen Tina Jeannine
5	<p>U of C Student Project</p> <ul style="list-style-type: none"> ● Project moving smoothly with students supporting application for Healthy Communities Grant 	Amy
6	<p>Skip the Depot Project Motion: I, Donna make a motion to move forward on Skip the Depot. Seconded: Amy</p> <ul style="list-style-type: none"> ● Create advertisement for project ● Details: sign up for Bottle Recycle; get account number; leave the bags out to be picked up (preferably big bags); min. transfer \$25, \$1.50 fee ● Concern expressed about people taking advantage if there is a fixed schedule for the bags 	Donna
7	<p>Healthy Communities Grant</p> <ul style="list-style-type: none"> ● KCA will move forward on applying for this grant, using input from the “100 ideas for Kingsland” and sub-group from the board. Anybody interested, let Prasad know. 	Prasad
8	<p>Financial update - As of 9th Feb, 2021:</p> <ul style="list-style-type: none"> ● General: \$33 395. 25 ● Casino : \$37 664. 25 ● GIC : \$115 556. 21 	Jessica
9	<p>Stepping down of secretary and book-keeper</p> <ul style="list-style-type: none"> ● Corrina stepping down as secretary as she has found new job in BC ● Trial run of 3 months for possible candidate, Melissa Arul ● Birte Bergman resigning as book-keeper end of 2021 ● Committee to look out for new candidate for this employed post preferably by 	Amy Jessica

	mid year																																											
10	Lifecycle & Hall Maintenance Report <ul style="list-style-type: none"> ● Fire started at entrance of preschool; no damage done with no recurrence ● Police unable to assist as there was no footage ● Dick, Maintenance helped with restoration and has suggested installing security camera 	Amy																																										
11	Hall Rentals / Usage <ul style="list-style-type: none"> ● No updates 	Christine																																										
12	Keeping Kingsland Safe update <ul style="list-style-type: none"> ● Crime rate has continued to decrease from 24 in December to 17 in January ● Biggest problem is the drug hub in the Northeast. Police working on bringing down and evicting offenders ● Direct patrol not required at the moment ● Jack organising event on 1st March on Everbrite to touch base with community. Presentation to be uploaded later in Kingsland FB ● January and February 2021 stats are not available yet. <p>Previously: Kingsland Crime Activity Table with nearby Community Crime Statistics:</p> <table border="1"> <thead> <tr> <th></th> <th>D ec</th> <th>No v</th> <th>Oct</th> <th>Se pt</th> <th>A u g</th> </tr> </thead> <tbody> <tr> <td>Acadia</td> <td>20</td> <td>26</td> <td>32</td> <td>32</td> <td>28</td> </tr> <tr> <td>Kingsland</td> <td>25</td> <td>17</td> <td>12</td> <td>20</td> <td>21</td> </tr> <tr> <td>Haysboro</td> <td>13</td> <td>17</td> <td>10</td> <td>25</td> <td>15</td> </tr> <tr> <td>Fairview</td> <td>5</td> <td>5</td> <td>11</td> <td>25</td> <td>9</td> </tr> <tr> <td>Kelvin Grove</td> <td>9</td> <td>2</td> <td>4</td> <td>9</td> <td>5</td> </tr> <tr> <td>Chinook Park</td> <td>5</td> <td>2</td> <td>5</td> <td>5</td> <td>3</td> </tr> </tbody> </table>		D ec	No v	Oct	Se pt	A u g	Acadia	20	26	32	32	28	Kingsland	25	17	12	20	21	Haysboro	13	17	10	25	15	Fairview	5	5	11	25	9	Kelvin Grove	9	2	4	9	5	Chinook Park	5	2	5	5	3	Jeannine
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13	Social Committee <ul style="list-style-type: none"> ● Pandemic restrictions still ongoing ● Possible walking club for spring for anyone e.g. mothers, dog walkers, etc. ● Will post on newsletter ● Possible crown hunt in May 	Donna																																										
14	Member engagement / Memberships <ul style="list-style-type: none"> ● Met and reviewed action for recruiting members. Currently 274 resident emails ● Will look into getting local businesses involved e.g. discounts for members ● More info required for junior volunteer programme ● Possible candidate for social media platforms. Will get her to join brand meeting to discuss how to connect and engage with community ● Meet-up with Farkas <p><i>Please volunteer for door canvassing. Routes will be assigned. The more volunteers the shorter the routes. Will help in introducing people to each other. Operation from April 15 – May 15</i></p>	Terry Prasad Terry																																										
15	Neighbourhood Partnership	Jenna																																										

	<ul style="list-style-type: none"> ● Compliance requirements: Kingsland is very good, no problems ● Capital conservation grant received for \$21 200 for deck replacement ● Help required for info from LOC on the Grant. Letter will be sent on Tuesday. ● Will ask colleagues for ideas for posting candidate for book-keeper position 	
	Adjourn meeting: 8.39pm	

Future meeting discussions:

- Membership communications

Actions List:

Status	Details	Owner
Completed	AGLC financial report deadline for submission is February 9, 2021	Jessica
	Kingsland Post submission schedule - review (Ref. agenda item #4)	
	Board members please spread the word on the U of C Student Kingsland project (Ref. agenda item #5)	ALL
	Prasad has requested a KCA project list to be compiled for easy reference. <i>Discuss the best format in the next meeting (part of meeting minutes?)</i>	