

**KCA Board Meeting Minutes – FINAL
June 22, 2023**

Attended: Ben Montgomery, Lars Stevenson, Christine Dombroski, Charlotte Quickel, , David Sanderson, Kaitlin Quickel, Jessica Pickel, Jeannine Konrad,

Guests: Mike Danylchuk (Community Planning Rep), Jenna Findater (NPC)

Absentees: Brandy McInnis; Ben Ethier, Nik Mounas, Terry Casey

Quorum for Meeting? Yes

Call the meeting to order at 7:05pm

1. Request to add any items to the agenda –

No

2. Introduction & Other

N/A

3. Approve previous meeting minutes

- a. May 25, 2023

Motion to approve: David Sanderson

Second: Lars Stevenson

Motion passed

4. Hall Update (Jen Sherstabetoff)

- a. Parking Spaces Use and Capacity at KCA Hall– No action proposed at this time. As Jen receives complaints/concerns the Board can discuss potential mitigations for parking
- b. Garbage bin has been overflowing – John from City spoke with Charlotte and offered for the city to move the bin onto city property and they will manage waste removal.
- c. See Appendix A for report.

5. Ward 11 Update (Holly Shaw)

- a. Did not attend; see Appendix B for report.

6. NPC Update (Jenna Findlater)

- a. See Appendix C for report.
- b. ATCO grant for energy reduction for anything energy efficient – lights, windows, insulation, etc.

- c. Organizational Health Assessment Tool – snapshot of what we are doing in the community; feeds into council memo. Jenna will work on completing the assessment and will reach out to the Board if she has any questions.

7. Treasurer Update (Jessica Pickel)

- a. General – \$115,016.87
- b. Casino – \$67,187.12
- c. GIC – \$62,067.90
- d. Audit begins on June 30. Jessica is gathering documents e.g., Invoices, grants, Meeting Minutes, etc.

8. Lifecycle Report (Christine Dombroski)

- a. See report as Appendix D.

9. Planning Committee (Brandy)

- a. Brandy did not attend.
- b. Summary: All planning designs that have come through recently are minor.

10. School Site Update

- a. No update for this month. Charlotte will keep all on the loop with any updates.

11. Social Update

- a. Nik did not attend
- b. Mini-global Fest 1-4pm – Volunteers: Lars, Jeannine, Kaitlin, Ben E(maybe), Cris (for part of the time)
- c. Parade of Garage Sales: 18 homes signed up, great participation for the event.
- d. Clean-up was a huge success: Enough volunteers to clean all parks, filled 2.5 garbage trucks (of 3 total); 980lbs of electronics; WIMS received a full truck of donations
 - 1. KCA will receive rebate from Federal Metals and Electronics

12. Membership Director Update (Terry Casey)

- a. Terry did not attend.
- b. Membership renewals should be activating soon

13. Communications / Social Media (Kaitlin Quickel)

- a. Website
- b. Social Media updating with events
- c. Bold board updates

14. Succession Committee

- a. No updates
- b. Still require a Casino Coordinator

15. Trico Updates (Ben Ethier)

- a. Did not attend, report to follow

16. Crime Prevention & Safety (Jeannine Konrad)

- a. Kids and Cops event cancelled due to resourcing from CPS; possibility to have this next year as a community event
- b. Concerns about graffiti brought up by Mike Danylchuk. KCA Board will consider graffiti statistics in the future.

17. President's Report

- a. Final Flower Fundraiser Profit: \$706.20
- b. Hall Manager updated contract has been signed; Charlotte will upload onto the Google Drive
- c. AGM on Oct 26, 2023 at KCA Hall
- d. Social meeting to be set for Sept.

18. Next meeting: Sept 28, 2023

19. Motion to Adjourn at 8:29pm

- a. David Sanderson motioned to adjourn
- b. Christine Dombroski seconded the motion; all in favour

APPENDIX A. HALL MANAGER UPDATE



Kingsland June Board
meeting 2023.pdf

APPENDIX B. WARD 11 REPORT



Ward 11 CA update -
June 2023.pdf

APPENDIX C. NPC REPORT



06 - June 2023.docx

APPENDIX D. LIFECYCLE REPORT

ACE Architecture

ACE forwarded Building Permit No.: BP2023-03191 from the City of Calgary – May 04, 2023.
Ace sent out the tenders May 31, 2023, with the tenders closing June 21, 2023.

ACE Proposed Date Estimates:

ACE Next Steps:

Proposed date - Tender Award June 27, 2023
ACE will share the tenders with KCA. ACE will evaluate and provide recommendations; KCA will also review all the bids.

KCA Next Steps:

Review bids & decide project funding & board approval	July 10, 2023
Apply for CCG Grant	July 15, 2023
Proposed Date for Grant Approval (8-10 wks.)	Aug 30, 2023

The project costs will be shared with the KCA board. Depending on the costs for all projects KCA will determine how much money the board is willing to spend and whether to support all projects or portion only i.e., support wall under deck.

Basement Stairwell Entrance Cover/Encloser

June 10, 2023, I met with Daniel, Jenna, and Susan, who are from the city at the hall to discuss and to look at the current existing stairwell coverage. We looked at the construction plans and had a visual of the parts of the existing covering that will need to be removed to remove the crumbling walls on the south side of the stairwell. After the wall are replaced, the covering will need to be replaced to cover the stairwell.

Susan will share the information that was discussed with the CCG team to reconsider covering the costs and report back to KCA.

Amateur Sport Grant/Parks Foundation

Power Brush Ice Sweeper - ARNS Invoice 367675 - \$5,528.10 was submitted to Parks Foundation for payment – Cindy Li confirmed via email that the invoice was paid.

Reconciliation-Purchase of Power Brush Sweeper	
Original Grant Request	: \$6780.00
KCA deposit to Parks Foundation half of cost	
Cheque 001198-\$2500 & Cheque 001199-\$890	: \$3,390.00
Power Brush Ice Sweeper purchase price	: \$ 5,528.10
KCA paid deposit at Parks Foundation matching fund	: -\$3,390.00
Final Grant from Amateur Sport Grant/Park Foundation	: \$2,138.10

The Parks Foundation final grant amount changed due to cost of the power brush sweeper cost was less then the original request. The grant was a claw back grant, which means that KCA deposit was used first then any additional money to purchase the ice sweeper the grant money kicked in.

Just a reminder that ARN's, is holding the Power Brush Ice Sweeper until the end of August. Kingsland would need to make arrangements for it to be delivered. ARN's will deliver for free.

Enmax Solar Panels Funding

June 8, 2023, I met Solar installer as he needed entry to the hall to reset the modem as they lost communications, the management app. was on transmitting information. Enmax has not contacted KCA to turn the Solar Energy management to KCA.

YYC Parks Letter of Understanding

Request to renew the contract was sent The YYC Parks Letter of Understanding between The City of Calgary Parks (the city) and Kingsland Community Association (Operator) is for artwork that has been installed on the fence at Park #KIN016 Loomis Park and Park #KIN015-7th Street as well as, the Kingsland Pixel fence art was asked to be included in the contract. No response from the city.

As of June 22, 2023 - no feedback has been received from the city.

Lifecycle Report

KCA received a draft Lifecycle Report from Jenna December 21, 2022. No further communication from the city regarding the report from last month.

Action Item: Jenna will provide an update on the 2022 – Lifecycle report.

Annual Cleanup Day

June 10, 2023, goodies, and coffee were purchased at Tim Hortons for \$67.96, the receipt was submitted to Dick for city reimbursement. I managed the traffic control from 0845-13:45, it was well attended and a busy day.

Dick sent out an email to thank all the folks who had participated on cleanup day to recognize the volunteer folks who used their trucks to pick up garbage in the neighbourhood, individuals who weeded the flower bed, individuals who picked up garbage in the parks and volunteers who unloaded resident vehicles, WINS who gathered reusable items, metal bins and electronics.

Trico Global Fest – June 25, 2023

Eight businesses in Kingsland were approached to donate gift cards or swag for Kingsland membership table that will be set up at the Trico Global Fest. A recognition list of donators will be provided for the event. Reconciliation will be provided at the next meeting.

Parks Foundation Report to Community

I attended the Parks Foundation meeting which was held June 20, 2023 at Fort Calgary.

The donators were recognized for their donations to specific parks within the city.

John Lewis, lead a panel of landscape architects who discussed what the future would like in the future.

The new and upcoming Brawn Family Foundation Rotary Park will be opening soon. I encourage the board members to attend. Tamara Marajh, who was panel members had communicated that Barb Scott Park – 12 Ave & 9 Street SW was very inspiring to her, I plan to visit as it sounds very interesting.

Prepared by Lifecycle Director & Hall Maintenance Coordinator
Christine Dombroski