

**KCA Board Meeting Minutes**  
**February 23, 2023**  
**7:00 pm**

**Board Attendees:** Charlotte Quickel, Jessica Pickel, Christine Dombroski, Terry Casey, Kaitlin Quickel, Lars Stevenson, Jeannine Konrad, Nik Mouwen

**Absent:** Ben Montgomery, Ben Ethier, Brandy MacInnis

**Call the meeting to order:** 7:03pm

1. Request to add any items to the agenda
  - a. Parade of garage sales added as a discussion item under the social director update
2. Approve previous meeting minutes
  - a. November 24, 2022

**Motion:** I, Jessica Pickel, motion to approve the KCA board meeting minutes from November 24, 2022.

**Second:** Jeannine Konrad

**Passed:** Yes

- b. January 26, 2023

**Motion:** I, Jessica Pickel, motion to approve the KCA board meeting minutes from January 26, 2023

**Second:** Jeannine Konrad

**Passed:** Yes

3. Ward 11 Update
  - a. Holly was unable to attend this meeting but Charlotte reminded the board that the Community Coffee with Counsellor Penner will be held on February 24, 2023 from 8-930am at the hall
4. NPC Update
  - a. Attached at end of minutes
5. Treasurer update (Jessica Pickel)
  - a. AGLC financial review documents have been submitted
  - b. The 2022 casino dollars were received (\$73,214.21) but put in the general account by accident. These will be moved to the Casino account.
  - c. Current Account Balances
    - i. Casino – \$2,729.21
    - ii. General – \$189,882.54 (includes the \$72,214.21 of casino dollars to be moved to the casino account)
    - iii. GICs – \$61,887.94
  - d. One GIC was cashed in to be able to have the capital to put toward the hall stair enclosure project. For this project the KCA has to put up the initial funding, and then we will be reimbursed at which point the funds will be reinvested. We now have 2 GICs remaining.
6. Lifecycle Director update (Christine Dombroski)

- a. The CFEP final report is due on March 30, 2023. CFEP has asked how the KCA will recognize the contribution made. Christine will look into having a plaque or sign done up to hang in the kitchen which recognizes the funding groups that contributed (CFEP, CCG, KCA)
  - b. Christine is in conversations with CCG so see what they may be able to fund with the 2023 CCG funds.
  - c. Question from community member was submitted asking about drainage plans with the stair enclosure project. Christine confirmed that fixing the drainage is a part of these project plans.
  - d. The KCA board would like to hear an update on the stair enclosure project and plans for moving forward. Christine will reach out to Coben to see if he will come present on the drawings.
  - e. An application was submitted to the Community Services Recovery Fund to cover the full cost of installing a disc golf course at the dry pond. Decisions are expected for Summer 2023.
  - f. Powerbrush Sweeper – Christine will work with Dick to use the secured funding to order a new powerbrush; at this time we do not know how long it will take to get delivered. Once a new powerbrush is secured, the KCA will look into options for selling the old machine.
7. Social Update (Nik Mouwen)
- a. Meetings have taken place around the potential for having a Round Dance in Kingsland in September of 2023
    - i. Meetings with St. Andrews Presbyterian members and Alanna Manybears of Aboriginal Friendship Centre of Calgary
    - ii. Likely this will take place at St. Andrews as it is the largest space to accommodate the expected number of attendees
  - b. Parade of Garage Sales
    - i. Jeannine and Nik will work together to plan this event again for 2023
    - ii. May be held June 3 or 4<sup>th</sup> due to timing of the community clean-up day the following weekend
  - c. Nik will pull a 2023 rough plan and rough budgets for next meeting
  - d. Terry would be highly supportive of a craft market taking place in 2023
8. Communications / Social Media / Website update (Kaitlin Quickel)
- a. No updates at this time but if you have anything to go on the website or socials, please send them to Kaitlin
  - b. Bold board
    - i. We have a new volunteer updating the bold board. If there is a message for the board, send it to Kaitlin and she will make sure it's on the website as well as forwarding it to the bold board volunteer.
  - c. A question was raised on how we can better connect with North Kingsland
    - i. A frame with community announcements would be nice to have in North Kingsland. If the frame is not permanent, there is concern that it may be damaged or stolen.
    - ii. Christine will reach out to City of Calgary contacts to discuss the potential of putting a large bold board letter sign at the corner of Elbow and Glenmore. If the City would allow this, we will begin looking into grants to cover the cost.
  - d. Apartments are either not getting the Kingsland post or are getting the wrong one (some apartments are receiving the Haysboro post). Kaitlin will follow-up with Great News on this concern.
9. Membership Director update (Terry Casey)

- a. The membership drive is planned for May
  - b. Volunteers will be needed for letter dropping. Terry will work with Kaitlin to get a call for volunteers on the socials and website.
  - c. Will plan to have a membership table at community clean up day
10. Planning Committee update
- a. Brandy was unable to attend this meeting but Charlotte provided a brief update on the Kingsland school site. The board had a meeting with the City and Parks to discuss the future of the Kingsland School. Due to building deterioration, it will be demolished in the summer of 2023. For the time being, the space will be put to grass to remain as a park space. Discussions with the City and Parks will continue on potential upgrades to the park space. These upgrades would need to be put forward for the 2025 budget.
11. Trico update
- a. NA
12. Crime prevention and safety update (Jeanine Konrad)
- a. No outstanding crime trends right now
  - b. Jake is looking at setting up a directed patrol around Esso/711/Tim Hortons
  - c. Calgary fire department
    - i. Jeannine met with Carol Henke to discuss home and fire safety
    - ii. Jeannine will consider doing a home and fire safety event targeted at kids in 2023
  - d. Residential Traffic Safety Unit (RTSU)
    - i. Jeannine met with Jeff Lemur
    - ii. RTSU has a form that can be filled out if you have a traffic concern
    - iii. Jeannine will post a link to the form online
  - e. Jeannine will look at doing another safety issue event with Jake in 2023. May also consider a safety event that is kid-focused
13. Hall update (Charlotte Quickel)
- a. No show renter - cleaner policy
    - i. When we have renter no-shows, we need a policy for what we ask of the cleaners. The cleaners are the first ones to know there has been a no-show as they show up and everything is still clean.
- MOTION:** I, Charlotte Quickel, make a motion that when there is a no-show renter, the cleaner will be expected to notify Jen that this is the case. The cleaners will not be expected to do any cleaning, but will be paid for a half hour of their time.
- Second:** Nik Mouwen
- Passed:** Yes
- b. Pre-school Cleaning Bee
    - i. When the cleaning bee is happening, it needs to be booked into the calendar to ensure that it does not impede with any lower hall rentals.
    - ii. Charlotte to follow-up with Jen on the preschool cleaning bee
14. Succession Committee update (Kaitlin Quickel)
- a. We need to look into getting a consider casino coordinator, a vice president, and also new planning committee members.
  - b. The succession committee will plan to meet to have discussions around how to encourage volunteers into these positions.
15. President's update (Charlotte Quickel)
- a. Community clean-up day has been booked for June 10, 2023.

- b. Charlotte will make sure the hall is booked for this day and confirm that Dick is organizing again this year.
- c. St. Augustine School Skating will be taking place at the large ice rink from March 6-10<sup>th</sup> (weather dependant) from 10 am – 3 pm
- d. Flower fundraiser
  - i. Charlotte has reached out to the pre-school about doing a joint fundraiser but has not heard back from them yet
  - ii. We will consider doing an earlier delivery date as this is something we have head as a suggestion from community members
- e. Charlotte connected with a couple people that work at the CUPS Claire building. They have a student there who is excited at the prospect of helping residents integrate into and feel a part of the community.
  - i. The student will do a survey to get information from the residents about who they are and how they would like to engage with the community.
  - ii. Charlotte helped put together a few questions for the survey but hope that this is a good first step in engaging with more residents in the community and North Kingsland in particular.
- f. Preschool was contemplating some projects for outside the hall such as a mural or something to give the building a more friendly/community vibe. They wondered about interest and also opportunity to collaborate.
  - i. Christine will look into how buildings are chosen for the City Mural competition
  - ii. Charlotte will also reach out to the preschool about this idea and to have some discussions about what potential ideas they have.

16. Next meeting – March 23, 2023

**Motion:** Jeannine Konrad motioned to end the meeting at 8:36 pm

**Second:** Christine Dombroski



**Kingsland Community Association  
Neighbourhood Partnership Coordinator Board Report  
February 2023**

PRIORITY ITEMS	
Compliance	2022 Annual Return is overdue
Organizational Development	
Financial Management	
Grants	
<b>Green and Inclusive Community Buildings Grant</b>	<p><b>Amount:</b> The GICB program continues to accept applications from eligible applicants for small and medium sized projects to retrofit existing community buildings ranging in total cost from \$100,000 to \$3 million. Large projects (\$3million to \$25 million) to retrofit existing community buildings or projects to build new community buildings can also be applied for. This is a 5-year (inaugural year 2021) \$1.5 billion program.</p> <p><b>Applicable To:</b> Infrastructure Canada invites the following organizations to apply:</p> <ul style="list-style-type: none"> <li>• Municipalities or regional governments</li> <li>• Public sector bodies</li> <li>• Provincial or territorial governments</li> <li>• Indigenous organizations or entities</li> <li>• Not-for-profit organizations federally or provincially incorporated and</li> <li>• Individuals and for-profit organizations <b>are not</b> eligible to apply</li> </ul> <p><b>Contact Info:</b> <a href="mailto:gicbp-pbcvi@infc.gc.ca">gicbp-pbcvi@infc.gc.ca</a></p> <p><b>Webinar Opportunity:</b> To register for upcoming webinar dates please email a request to <a href="mailto:gicbwebinar-webinairebcvi@infc.gc.ca">gicbwebinar-webinairebcvi@infc.gc.ca</a></p> <p><b>Grant Website:</b> <a href="#">Infrastructure Canada - Green and Inclusive Community Buildings Program</a></p> <p><b>Due Date:</b> February 28, 2023</p> <p><b>Eligible Projects:</b> The GICB Program supports the first pillar of the <a href="#">Strengthened Climate Plan</a> by improving the places Canadians live and gather by cutting pollution (e.g. reducing GHG emissions, increasing energy efficiency, building resiliency to climate change and encouraging new builds to net zero standards), making life more affordable and supporting thousands of good jobs. The GICB Program funds two types of projects:</p> <ul style="list-style-type: none"> <li>• Retrofits, repairs and upgrades to existing community buildings. Retrofits are changes to an existing building/asset that seek to renovate, upgrade, or repair aspects of the building/asset in a manner that improves</li> </ul>



	<p>environmental outcomes. Retrofits must be to a facility that is fully accessible to the public and that will provide non-commercial services to the community. For a detailed description of retrofit projects and their conditions for eligibility, see the section below “Retrofits - Applying for funding for retrofits, repairs and upgrades to existing buildings”.</p> <ul style="list-style-type: none"> <li>• The construction of new community buildings. New builds must be of a building/asset that is open and fully accessible to the public and that will provide non-commercial services to the community. For a detailed description of new build projects and their conditions for eligibility, please see the section entitled “New builds - Applying for funding for the construction of new community buildings”.</li> </ul> <p>To be eligible for funding, retrofitted and new buildings must be in areas with underserved populations experiencing higher needs and be the site of Programming and/or activities that demonstrably serve these populations.</p>
<p><b>Community Services Recovery Fund</b></p>	<p><b>Amount: Local Stream Funding:</b> Local or regional CSO’s serving a portion, or a province/territory must apply to the Local Stream. There are two tiers of funding available in this stream.</p> <ul style="list-style-type: none"> <li>• Tier 1: Minimum funding \$10,000, Maximum funding \$100,000</li> <li>• Tier 2: Minimum funding \$100,001, Maximum funding \$200,000</li> </ul> <p><b>Applicable To:</b> Community Service Organizations (CSO’s), which means non-profit organizations, Indigenous Governing Bodies or Registered Charities located in Canada that provide services to communities within Canada. Non-profit Organizations: means non-incorporated as well as incorporated associations, clubs, or societies that are not registered charities or individuals, but are organized and operated exclusively for social welfare, civic improvement, pleasure, recreation, or any other purpose except profit</p> <p><b>Contact Info:</b></p> <p><b>Grant Website:</b> <a href="#">Community Services Recovery Fund</a></p> <p><b>Due Date:</b> February 21, 2023 @ 5:00 p.m.</p> <p><b>Eligible Projects - Project Focus Areas:</b></p> <p><b>Investing in People</b> <b>Funding will support one-time projects that focus on how organizations recruit, retain, engage and support their personnel, including staff, volunteers and boards of directors. Examples of projects:</b></p> <ul style="list-style-type: none"> <li>• Human and volunteer resource structures and policies</li> <li>• Recruitment and retention strategies for staff, volunteers, and/or board members</li> <li>• Mental health supports for staff, volunteers, and/or board members</li> <li>• Supports and training for staff, volunteers, and/or board members</li> <li>• Diversity equity and inclusion initiatives</li> </ul>



	<ul style="list-style-type: none"> <li>• Other activities to help your staff, volunteers, and/or boards modernize or adapt</li> </ul> <p><b>Investing in Systems and Processes</b>  <b>Funding will support one-time projects that invest in the systems and processes involved in creating the internal workings of an organization’s overall structure. Examples of projects:</b></p> <ul style="list-style-type: none"> <li>• Investment in contact management systems</li> <li>• Implementation of a new communications plan</li> <li>• Enhancement of a new accounting system</li> <li>• Development, implementation, or adaptation of a new fundraising strategy</li> <li>• A governance review through the lens of organizational resilience</li> <li>• Exploring a merger or amalgamation amongst one or more CSO</li> <li>• Development or adaptation of a data/privacy strategy or plan</li> <li>• Other activities to help your organization and systems modernize or adapt</li> </ul> <p><b>Investing in Programs and Service Innovation and Redesign</b>  <b>Funding will support one-time projects primarily focused on program and service innovation and redesign using information gained during the COVID-19 pandemic. Examples of projects:</b></p> <ul style="list-style-type: none"> <li>• Exploring the adaptation of a program, service, or service delivery system using information gained during the COVID-19 pandemic</li> <li>• Testing or piloting a program, service or service delivery system that was redesigned or adapted during the COVID-19 pandemic</li> <li>• Purchasing equipment or other program materials to facilitate the adaptation of a program and/or service using information gained during the COVID-19 pandemic</li> <li>• Evaluating or analyzing the adaptation or redesign of a program, service, or service delivery system that was implemented during the COVID-19 pandemic</li> <li>• Other activities to help your organization modernize or adapt its programs and services</li> </ul> <p>The Community Services Recovery Fund will be delivered through three National Funders:</p> <ul style="list-style-type: none"> <li>• Community Foundations of Canada;</li> <li>• The Canadian Red Cross; and</li> <li>• United Way Centraide Canada</li> </ul>
<p><b>TD Park People Grant</b></p>	<p><b>Name: TD Park People Grant</b></p> <p><b>Amount:</b> \$2000 to groups from Metro Vancouver, Calgary, Edmonton, Winnipeg, Greater Toronto Area, National Capital Region (Ottawa and Gatineau), Montreal, Quebec City and the Halifax Regional Municipality.</p>



	<p>A minimum of 50% of all grants will go towards supporting the work of community groups in underserved neighbourhoods. These areas have historically seen less investment than other areas of cities, for example in park programming, infrastructure and transit, and often include newcomers and people living on lower incomes. Underserved communities have traditionally had limited access to services (education, health, economic, social programs etc.) and where there are significantly greater rates of poverty, lower income rates and larger newcomer populations</p> <p>The grant is available to support park-based activities with an environmental focus through:</p> <ul style="list-style-type: none"> <li>- Environmental education</li> <li>- A commitment to sustainability practices or stewardship activities</li> </ul> <p>Grant Website: <a href="#">TD Park People Grants 2023</a> You can also sign up for webinars on the website.</p> <p>Grant Deadline: February 20, 2023</p> <p><b>Eligible groups:</b> The grant is aimed at grassroots community groups that include but are not limited to volunteer-based park groups, local agencies, resident associations, and not-for-profit groups active in their local parks. You do not need non-profit or charitable status to apply. However, partnerships between any or all of the above and a municipality will be accepted, as long as the application is submitted by the group, not the municipality.</p> <p><b>To qualify for this grant applicant MUST:</b></p> <ul style="list-style-type: none"> <li>• Commit to hosting 3 in person and/or virtual events in 2023. All events must be free, open to the public and is inclusive (see website for suggestions)</li> <li>• Events must support the ongoing care and protection of green spaces.</li> </ul> <p><b>Contact Info:</b> <a href="mailto:aorrego@parkpeople.ca">aorrego@parkpeople.ca</a></p> <p><b>Please note: Ensure you have received approval to proceed from Calgary Parks and any formal approvals and/or permits needed for the events.</b></p>
<p><b>Circular Economy Grant</b></p>	<p><b>Amount:</b> Between \$5,000 and \$25,000</p> <p><b>Applicable To:</b> To be eligible for funding, applicants must be a not-for-profit organization registered by City bylaw, or registered in Alberta, or extra-provincially registered in Alberta (e.g., if a Federal not-for profit), and operate within the city of Calgary. Eligible non-profit organizations could include:</p> <ul style="list-style-type: none"> <li>• Community associations</li> </ul>





	<ul style="list-style-type: none"> <li>• Community organizations</li> <li>• Registered charitable organizations</li> <li>• Environmental organizations</li> <li>• Social recreation organizations (e.g., senior clubs)</li> <li>• Business Improvement Areas (BIAs)</li> </ul> <p><b>Contact Info:</b> <a href="mailto:circulareconomygrants@calgary.ca">circulareconomygrants@calgary.ca</a></p> <p><b>Grant Website:</b> <a href="http://calgary.ca/circular-economy-grant-program">Circular Economy Grant Program (calgary.ca)</a></p> <p><b>Due Date:</b> Grant opens for applications on February 1, 2023, and the deadline to apply is March 2, 2023. This pilot program will start in 2023 and run through 2026</p> <p><b>Information Sessions:</b> Sessions are online – register with the link on the webpage Monday, February 13, 2023 - 7:00 to 8:00 p.m. Wednesday, February 15, 2023 - 11:00 to 12:00 p.m.</p> <p><b>Eligible Projects:</b> A circular economy eliminates waste and pollution, and conserves resources. It is a shift from a throw-away to a circular mindset to extend the lifecycle of goods, food and resources through better design and continuous reuse, so nothing goes to waste. The grant will provide funding for projects to support community-based actions that contribute to the circular economy in Calgary.</p> <p><b>Objectives:</b> Proposed projects should meet one or more of the following objectives:</p> <ul style="list-style-type: none"> <li>• Initiate innovative projects and new programs or services to support the movement towards a circular economy.</li> <li>• Develop innovative methods of recycling or composting collection to reduce the amount of materials going to landfill.</li> <li>• Enable, empower, and educate individuals, organizations and/or communities to participate in activities that result in the reduction, reuse, or diversion of waste.</li> <li>• Support individuals, organizations and/or communities who are working towards a circular economy.</li> <li>• Help individuals, organizations and/or communities that might otherwise be hard to reach and have limited access to programs.</li> </ul>
<p><b>License of Occupation</b></p>	
<p><b>Facility Maintenance &amp; Capital Construction</b></p>	
<p><b>Connecting City Resources</b></p>	
<p><b>Leaders Hiring Event</b></p>	<p><b>Recreation Leaders Hiring Event</b> Know any youth ages 16 – 24 that would like employment with The City.</p>



	<p>The Youth Employment Centre is hosting a Hiring Event on Feb 10 &amp; 11<sup>th</sup> to support The City of Calgary who is hiring Recreation Leaders, to support children and youth programming. A one-day workshop will prepare qualified candidates for interviews the following day.</p> <p>To learn more drop-in to the Youth Employment Centre to speak to an employment expert, or visit: <a href="http://www.youthemploymentcentre.ca">www.youthemploymentcentre.ca</a></p>
<b>Public Relations</b>	
<b>Programming</b>	
<b>Other</b>	
<b>Federation of Calgary Communities Workshops</b>	<p><b>To register and view all online/virtual workshops and sessions visit</b> <a href="http://calgarycommunities.com/our-events/">calgarycommunities.com/our-events/</a></p>
<b>Government of Alberta – Community Development – Workshops &amp; Trainings</b>	<p><b>For more information or to register visit:</b> <a href="#">Government of Alberta - Community Development Unit Events   Eventbrite</a></p> <p>Email contact is: <a href="mailto:communitydevelopment@gov.ab.ca">communitydevelopment@gov.ab.ca</a> or call 310-0000 then dial 780-963-2281.</p>
<b>NPC Contact Information</b>	
<p><b>Jenna Findlater</b> <i>(she/her)</i>          Neighbourhood Partnership Coordinator,          Recreation, Sport &amp; Community Partnerships          Partnerships          The City of Calgary   Mail code: #94  <b>C</b> <a href="tel:403.804.0312">403.804.0312</a>   <a href="http://calgary.ca">calgary.ca</a></p>	