

KCA Board Meeting Minutes – FINAL

Nov 23, 2023

Attended: Ben Montgomery, Christine Dombroski, Jessica Pickel, Ben Ethier, David Sanderson, Nik Mouwen, Lars Stevenson

Guests: Holly Shaw (Ward 11), Jen Sherstabetoff,

Absentees: Terry Casey, Brandy MacInnis, Jeannine Konrad

Quorum for Meeting? Yes

Call the meeting to order at 7:23pm

1. Request to add any items to the agenda

N/A

2. Introduction & Other

N/A

3. Approve previous meeting minutes

Sept 28, 2023 Meeting Minutes:

Amendments: N/A

Motion to approve: Ben Montgomery

Second: Lars Stevenson

Motion passed

4. Hall Update (Jen Sherstabetoff)

- a. Hall rentals very busy this Autumn and Winter
- b. Q: Is there anything we can do to make the hall more marketable? Renters have commented on updating paint color
- c. Potential opportunities for bottle drives this year. Advertising through sign boards, website, etc.

5. Ward 11 Update (Holly Shaw)

- a. See Ward 11 Update_Appendix A
- b. Community Coffee on Dec 1 8-930am at Cedarbrae with Courtney Penner – Last one of year
- c. Courtney meeting with Parks on Dec 11 to discuss Kingsland School site
- d. Holly will move to attending meetings on a quarterly basis
- e. Red line will end at Chinook Centre Station, shuttles required for downtown (until Dec 4)

6. NPC Update (Jenna Findlater)

- a. See NPC report: Appendix B

- b. Ward profiles – Interesting fact: largest demographic in Kingsland is single women ages 20-29

7. Treasurer Update (Jessica Pickel)

- 1. Casino: \$57,088.66
- 2. General: \$122,441.48
- 3. GIC Year end: \$65,132.50

8. Social Director – Nik Mounas

- a. **Christmas Card Kids Social Event – Nik coordinating with Brandy**
- b. **Kingsland Pow-wow:** Would like volunteering and awareness from KCA for event. Group is waiting to hear about grants to provide food, etc. Nik to work with Ben E on Trico.
- c. **Cybersecurity Scam Night –** Cris to work with Jeannine to coordinate with CPS and loop in Nik and Ben E (Trico involvement). Lars is a cybersecurity expert and can give the presentation as well.
- d. David would like to schedule a calendar of events with lots of notice (e.g., GlobalFest, Winterfest, Fix-it Fridays, beer tasting, etc.)

9. Crime Prevention and Safety Report

- a. **No update**

10. Lifecycle Report (Christine Dombroski)

- a. See report_Appendix C
- b. Lars Stevenson is KCA contact for rink.
- c. City of Calgary has Facebook page for ice rink volunteers.

11. Succession Committee

- a. Ben M. to reach out to Carmen Buckner to discuss interest in potential roles on KCA Board.
- b. **Casino dates: April 14-15, 2024.**
- c. I, David Sanderson, motion to accept Carmen Buckner as Casino Coordinator for KCA.
 - i. Second: Nik Mounas
 - ii. Motion approved.

12. Planning Committee

- a. David has been attending public meetings on future developments in and around Kingsland (e.g., midtown)

13. Communications / Social Media

- a. **No updates**

14. Membership Director Update

- a. **No updates**

15. Trico Updates (Ben Ethier)

- a. Ben E. to meet Stella, new GM, at Trico Living Well
- b. Ben E. to discuss open houses, fix-it Fridays, other events

- c. Ben E. to meet with Trico Apartments office to discuss potential
- d. Trico has new board structure and Ben to attend meetings quarterly

16. President's Update

- a. Attended Ward 11 President's Meeting, discussed sharing best practices
 - i. Community associations doing the best are the ones with the most hall rentals. Jen has been doing a great job moving groups to rent at KCA.
- b. Lars to reach out to Jen and plan to have emails set up for roles – e.g., President@Kingslandcommunity.ca

17. Next meeting: January 25, 2024 @ 7pm

18. Motion to Adjourn at 8:26pm

- a. Motion: David Sanderson
- b. Second: Lars Stevenson.

APPENDIX A. WARD 11 REPORT



SNIC Plan
Overview.pdf



Ward 11 CA Update -
November 2023.pdf

APPENDIX B. NPC REPORT



11 - November
2023.docx

APPENDIX B. Lifecycle Report

Projects Ramp, Basement Stairwell walls, stairs, and enclosure ACE Architecture

The projects have been delayed as the winter season is upon us; a winter build would cost an additional \$20,000 - \$30,000 which the CA cannot absorb.

Capital Conversation Grant (CCG) grant application was submitted to the city on September 18, 2023. The grant application was reviewed and forwarded to the grant group; it will take 6-8 weeks for the city to confirm grant approval.

CFEP Grant

The provincial grant intake opens January 15, 2023, this gives KCA an opportunity to apply for more funding to support the projects. Depending on the outcome of the CCG grant funding approval amount, KCA may apply for a CFEP grant, but confirmation of grant approval is scheduled for July 15, 2023.

Power Brush Ice Sweeper

I drove downtown to the Calgary Parks Foundation (CPF) office to pick up logos. Pictures were taken of Dick and me with the power brush, showing the CPF logos applied to the machine and a testimonial report was submitted to CPF as these two items were the grant obligation.

I received email from Eilysh Zurock dated September 17, 2023, stating "Thank you so much for sending your testimonial. I really enjoyed seeing the photos and hearing that your rink was able to host the local school. Your granting requirements are all wrapped up."

I completed a survey with CPF regarding the grant on behalf of Kingsland.

Rink Winter Ice Maintenance Seasonal Contractor

Isaiah (who was contractor) last year contacted Dick and I that he was interested in the job again this year. Dick and I met with Isaiah during our meeting Dick communicated that he wants Isaiah to take on more of leadership role. Isaiah contract was signed effective November 1, 2023.

Dick communicated that he was not going to take on role of contact person for KCA rink management. He will stand-by on a consulting basis only.

I met with Lars Stevenson, Open Director will take on the role of volunteer contact person for the CA, Dick will help with the transition period. I will also stand-by to assist as required.

Trico Picnic Tables

November 6, 2023 received email from Jen, an email forwarded from Tanya at the preschool. Communicating that has settled around the new tables have soil that this around them and it a safety hazard.

November 7, 2023, I sent an email to Felipe (Trico). The Trico team came out the next day and applied fill in the areas around the concrete with topsoil, good dirt to allow the grass to grow.

Lifecycle Report

No further communication from the city regarding the report from last month.

Action Item: Jenna will provide an update on the 2022 – Lifecycle report.

Prepared by Lifecycle Director & Hall Maintenance Coordinator
Christine Dombroski