

**KCA Board Meeting Minutes – FINAL  
May 25, 2023**

**Attended:** Ben Montgomery, Lars Stevenson, Christine Dombroski, Charlotte Quickel, Terry Casey, David Sanderson, Kaitlin Quickel, Nik Mounas, Jessica Pickel,

**Guests:** Mike Danylchuk (Community Planning Rep), Randy Snow (Community Member)

**Absentees:** Jeannine Konrad, Brandy McInnis; Ben Ethier

**Quorum for Meeting?** Yes

**Call the meeting to order at 7:05pm**

- 1. Request to add any items to the agenda – No**
- 2. Introduction & Other**
  - a. N/A
- 3. Approve previous meeting minutes**
  - a. April 23, 2023  
**Motion to approve:** David Sanderson  
**Second:** Lars Stevenson  
Motion passed
- 4. Hall Update (Jen Sherstabetoff)**
  - a. Did not attend
- 5. Ward 11 Update (Holly Shaw)**
  - a. Did not attend; see Appendix A for report.
- 6. NPC Update (Jenna Findlater) – Did not attend**
  - a. Did not attend; see Appendix B for report.
- 7. Treasurer Update (Jessica Pickel)**
  - a. General – \$110,892.83
  - b. Casino – \$68,796.12
  - c. GIC – \$62,067.90
  - d. Engage FCC for audit (costs increased from 2022 but budgeted). Motion to engage FCC passed at 2022 AGM
  - e. Reminder to submit any receipts prior to June 15, 2023
  - f. Any photocopying at UPS will need the reasons provided to UPS. They will include in receipt. Receipts to be provided to Jen S (Hall Manager).
- 8. Lifecycle Report (Christine Dombroski)**
  - a. See report as Appendix C.

## 9. Kingsland School Site Update

- a. Brandy and Charlotte coordinated with City and Counselor Penner for open house to facilitate communication with community for May 15 re: School and playground demolition.
- b. Follow-up meeting with John Merriman (Parks), Charlotte, David, Ben.
  1. Playgrounds will be demolished because they failed safety inspection and marked unsafe.
  2. John: Site is promising location for inclusive playground
  3. Inclusive playgrounds would have separate funding than just typical playground funding
  4. Kingsland will be at a deficit of playgrounds with the two demolitions (will be at -1) and increase chances to get city funding sooner.
    1. Possibilities:
      1. City would fund inclusive playground and engage community;
      2. KCA partners with parks foundation to help secure grant money but put in money ourselves (e.g., matching grants). Would need to move this year to have something by 2025.
    5. City has not been firm on timeline, etc.
- c. Charlotte may follow up with attendees of the open house. Charlotte will foster feedback, compile and present to City.
- d. Will the playground zone be removed?
- e. Utilities (water, electricity; under smaller west playground) will remain (but likely be capped)
- f. John recommended looking into ActivateYYC for funding for soccer nets, picnic tables, to make site more usable in the short term
- g. Demolition: Aug-Sept or later; still require bids
- h. Demolition will be conducted by Facilities; Ben E requested a hotline to receive community questions/concerns and coordinate with project team
- i. 7<sup>th</sup> Street Park: Replacement in budget for 2024. Will reach out to KCA for feedback. Also, considering expanding the space to have a larger, more functional playground.

## 10. Social Update

- a. Kingsland Powwow – postponed to 2024
- b. BBQ in parallel with proposed Resident Clean-up
- c. Clean-up. KCA does not offer pick-up services.
- d. June 17<sup>th</sup> – KCA has a scheduled event “Cops with Kids Day”, since the event will draw a crowd; the board has decided to take an opportunity to have a BBQ to celebrate Neighbour’s BBQ.

Action Items:

1. Terry to contact ATCO who provide loaner barbecues
2. Ben E to help reach out to Trico Living Well to sponsor for food
3. Christine to look into Neighbour Day funding
4. Volunteers: Terry, Nik, David
- e. Parade of Garage Sales – June 3: 13 homes signed-up so far.
- f. Cybersecurity Safety (Parents & Kids) – early fall/September at KCA hall by Lars
- g. Mini Global Fest – June 25 hosted by Trico Living Well. KCA provides hall use and a tent. KCA to post comms once provided by Global Fest. Membership draw – with reaching out to local businesses donating (Christine to assist; Kaitlin to provide list of contacts and form letter).

**11. Membership Director Update (Terry Casey)**

- a. Membership campaign ongoing

**12. Communications / Social Media (Kaitlin Quickel)**

- a. Reviewing website, QC

**13. Trico Updates (Ben Ethier)**

Did not attend

**14. President's Report**

- a. Resident Parking Permits (KK) will be coming from City
- b. Flower fundraiser – approximately \$700 profit
- c. Pre-school partners with St. Augustine students to create a mural. Wondering about displaying in the hall and looking at later in the enclosure. Requesting donation from KCA for materials. KCA will not donate to Preschool Mural but provide feedback for donations on future opportunities
- d. KCA pre-school art walk on May 30 5-7pm. Board invited to attend.
- e. Hall Manager: Requesting raise backdated to Feb.

**MOTION:** I, Jessica Pickel, motion for KCA to backdate increased Hall Manager fees of \$1605 effective February 1, 2023. This will be a \$105/month for 5 months (\$525).

**Second:** David Sanderson

All in favour.

**15. Succession Committee**

- a. Plans for next year:
  1. Kaitlin to step down from board
  2. Charlotte to run for Communications role
  3. David to run for President
  4. All other board members will run for their current roles.
  5. VP role to be vacated
  6. Casino Rep will be needed. Does not need to be a board member.
  7. AGM: Oct 26, 2023

**16. Next meeting:** June 22, 2023

## 17. Motion to Adjourn at 9:35

- a. David made motion to adjourn
- b. Nik second the motion; all in favour

# APPENDIX A. WARD 11 REPORT

## Ward 11 Update – April 2023

- I. UPDATES and INFORMATION
  1. Chinook Local Area Plan Update
  2. Heritage Local Area Plan Update
  3. Event Centre
  4. Emergency Preparedness Week
  5. Neighbour Day 2023
  6. Major Construction Projects In Ward 11
- II. ENGAGEMENT OPPORTUNITIES and EVENTS
  1. Calgary's Park Plan
  2. Calgary's River Valleys Project
  3. YYC MATTERS
- III. GRANTS
- IV. CITY RESOURCES

### I. UPDATES and INFORMATION

#### 1. Heritage Communities Local Area Plan Update

The Heritage LAP was recommended for Council approval by the Infrastructure and Planning Committee (IPC) on April 5, 2023. [A recording of Committee, the presentation and attachments](#) can be viewed online as well as [Post-Committee Frequently Asked Questions](#) to find updated answers to recent discourse about the plan. The Heritage LAP will go to a Public Hearing of Council on June 20, 2023. You may submit comments in writing, register to speak or watch in-person or online. [Public Submission to City Clerks \(calgary.ca\)](#)

#### 2. Chinook Communities Local Area Planning Update

If you live in any of the Chinook Communities (**Bel-Aire**, Britannia, Elboya, Manchester, **Mayfair**, **Meadowlark Park**, Parkhill, **Windsor Park**, the southern part of Manchester Industrial, and small eastern part of Glenmore Park.) the City wants to hear from you about the past, present and future of your community.

Your input will help shape a plan for your local area to guide the evolution of these communities over the next 30 years. The local area plan will provide guidance and direction when ideas for new development, investment and community improvement are proposed or considered within this area in the future.

Through this first phase of engagement, ENVISION, we're discussing the following:

- PAST: what is important for people to know about the area's history.
- PRESENT: opportunities and challenges that exist within the area today.
- FUTURE: what's important to you and for future generations when thinking of how the area could evolve.

Get involved now until **May 23, 2023**: Learn more and provide input online at [calgary.ca/Chinook](https://calgary.ca/Chinook).

- Check your mailbox for an engagement booklet with info and feedback form
- Attend an in-person or virtual engagement session— schedule online at [calgary.ca/Chinook](https://calgary.ca/Chinook).
- Apply to join the Chinook Communities Working Group if you're interested in getting involved at a deeper

level—details online at [calgary.ca/Chinook](https://calgary.ca/Chinook).

Change will happen with or without a plan in place to guide it. There's a stage in each community's life cycle when the rate of change starts to increase—generally as homes and buildings reach 50+ years old and the choice to rebuild or redevelop becomes more common. Creating a plan to guide change increases predictability and certainty about how an area might evolve over time. A local area plan will help inform decisions about new development, investment, and community improvements (such as enhancements to public spaces). This is the first of many opportunities to get involved and provide input.

### 3. Event Centre [Event Centre \(calgary.ca\)](https://calgary.ca)

The City announced it had reached agreements, in principle, with the Province of Alberta, Calgary Sports and Entertainment Corporation (CSEC) and Calgary Stampede (CS) to proceed with a significant phase of the Culture + Entertainment District, located in The District, downtown Calgary. This area will feature a suite of public amenities and public infrastructure, including a new community rink, improvements to public spaces and connections to The District, and commercial opportunities, all of which will be anchored by a new publicly- owned modern Event Centre.

This project includes several improvements to the area that support Calgary's Downtown Plan, Calgary in the New Economy, The River's District vision, and the future Culture + Entertainment District:

- - New mobility connection: A new 4-lane underpass under the CP train tracks with wide sidewalks at 6th Street S.E., providing pedestrian, wheeling, and vehicle connections

- - Community rink: Shared facility for public booking and training facility for CSEC teams with 1000 seats
- - Outdoor and indoor gathering spaces: More opportunity for community events onsite and in The District
- - Event centre: New City-owned building, capable of accommodating “A-class” events and additional

hosting space on a 10-acre parcel of land

- - Street and public realm improvements: Improvements to 5 Street S.E and 15, 17 and 25 Avenues S.E.

- Land: Potential commercial development parcels that can accelerate development and growth in Calgary’s downtown core and The District

### ***Overall returns and contributions***

The City’s contribution is 44% of the total cost with the Province and CSEC contributing the remaining 56%. For every \$1 invested by The City, the Province and CSEC together will invest \$1.28. CSEC, in addition to their Event Centre investment, will continue to make community sports payments of \$1.5 million annually.

CS will support land exchanges and transactions to ensure The District can grow and develop as planned in the Rivers District Master Plan.

Calgary’s economy and local businesses will benefit from both Event Centre and The District construction, and activities related to future programming and operations. The result will be more events, enjoyed by more people who visit the downtown core, benefitting more businesses in the area.

### ***Investments by party***

More than an Event Centre, the financial framework and cost estimates reflect an overall investment to The District:

1. Event Centre:
2. Attached Parking:
3. Enclosed Plaza:
4. On-Site Public Realm:
5. Community Rink:
6. Transportation improvements, infrastructure & other benefits:
7. Other costs:
8. Total

The cost will be shared among public and private investment partners as follows:

\$800.0 million \$35.4 million \$9.5 million \$28.7 million \$52.8 million \$238.4 million \$58.5 million  
\$1,223.3 million

#### **The City:**

- \$537.3 million to fund the development of the Event Centre, parking structure, the enclosed plaza, and

25% of the community rink.

#### **CSEC**

- \$40 million upfront and \$17 million per year (increasing 1% per year) over 35 years to offset Event Centre costs, parking, the enclosed plaza, and 25% of the community rink

- \$356 million in present value; \$750 million+ over the 35 year term - \$1.5 million per year to community sports
- \$25 million in present value; \$52.5 million over the 35 year term

#### **The Province**

- \$330.0 million

- \$300 million to fund transportation improvements, land, infrastructure and site enabling costs,

including off-site and on-site utility servicing costs, public realm and site clearing/demolition ○  
\$30 million to fund 50% of the community rink

#### **Calgary Stampede**

- Agreed to certain land sales and transfers that will allow for the development of the Event Centre that enables a vibrant entertainment district surrounding the Event Centre

#### **Next Steps**

City Administration will begin formal discussions on definitive agreements with all parties, which is expected to be underway through spring and summer 2023. The project team is preparing to begin the design and development of the Event Centre, as well as the supporting infrastructure in the area.

Further details including timeline, FAQ and [Event Centre \(calgary.ca\)](https://calgary.ca)

Kourtney's statement on the event centre: [KOURTNEY PENNER - Kourtney Penner Ward 11 \(co11aborate.ca\)](https://co11aborate.ca)

#### **4. Emergency Preparedness Week (May 7 – 13, 2023)**

Emergencies can happen anytime, anywhere. Knowing what to do *before* a disaster can go a long way in assisting you, your family and your community during an emergency. This year, Emergency Preparedness Week runs from May 7-13.

During Emergency Preparedness Week, The City encourages Calgarians to take actions to prepare and protect themselves, their families, and their homes during an emergency event.

Learn more about how to get prepared for emergencies and the activities taking place during Emergency Preparedness Week at [calgary.ca/getready](https://calgary.ca/getready).

#### **5. Neighbour Day 2023**

The 10th annual Neighbour Day is June 17! Celebrate your community spirit by having a block party or BBQ, organizing a cleanup, decorating your yard, gathering with neighbours for a fun sport activity, games or kids' crafts, or make up your own way to meet your neighbours and build community togetherness.

Neighbour Day started in June 2014 to celebrate the incredible outpouring of support and generosity of neighbours following the 2013 floods.

Visit [calgary.ca/NeighbourDay](https://calgary.ca/NeighbourDay) to learn more and for City resources and support for your activities, including waived fees for block party and greenspace permits (application deadline May 28). You can also request a visit from Mayor Gondek, Councillor Penner, a police officer or a fire truck

#### **Major Construction Projects In Ward 11:**

There are a few major construction projects going on in the ward. Follow the links below for each projects dedicated web page to learn more about the scope, timeline, and effects on traffic.

- [Crowchild over Glenmore](#) bridge rehabilitation
- [14th Street over Glenmore](#) flyover rehabilitation
- [Sandy Beach Park improvements \(calgary.ca\)](https://calgary.ca)
- [Pothole Repair Status](#) - an interactive map
- [City-wide road construction activities](#)

## **II.**

### **1. Calgary's Park Plan: Open Until May 19, [Connect: Calgary's Park Plan | Engage](#)**



Help create a Parks Plan that works for our city, our environment, our communities, and our future.

The City is writing the next 20-year plan on how we develop, redevelop, and manage parks in Calgary. We want to hear from you on what's important to you, your family and your community. We're asking what matters to you around the environment and nature, wellness and culture, through our shared public park spaces. Provide feedback and find info on in-person events at the link.

## **2. Calgary's River Valleys Project: Open until June 5 [Calgary River Valleys Project | Engage](#)**

The City is planning for the future of our river valleys through the Calgary River Valleys Project. The purpose of

the project is to provide guidance for decisions about how we plan, develop and build in our river valley.

This is an opportunity for all Calgarians to voice what is important to them about the city's river valleys, to ensure that those values shape approaches to development, recreation, natural space and flood hazard planning.

## **3. YYC MATTERS**

[YYCmatters.ca](#) helps keep Calgary's priorities top-of-mind during the upcoming provincial election. Voting day is May 29 and YYC Matters will make it easy for Calgarians to share their thoughts and learn more about the most pressing issues facing the city today.

The City encourages Calgarians to voice their interests and keep our city's needs top of mind when talking to candidates before voting in the election. Key topics include:

### ENGAGEMENT OPPORTUNITIES and EVENTS

- Investing in safe and affordable housing
- Creating a vibrant downtown
- Supporting a safe and dependable transit system

Share your perspectives on your top municipal priorities and to tell us what is important by accessing the YYC Matters Community Voices tool until May 5. Results will be shared at [YYCmatters.ca](#)

### GRANTS:

- Alberta Ecotrust 2023 Environmental Impact Grant - [Environmental impact grant \(albertaecotrust.com\)](#)
- ENMAX Community Solar Fund [ENMAX Community Solar Fund \(calgary.ca\)](#)
- Alberta Government's [Alberta Security Infrastructure Program Grant | Alberta.ca](#)

- Calgary Foundation Stepping Stones grant - [Stepping Stones Grants | Calgary Foundation](#)
- Calgary Inspiring Neighbourhoods Grant, opening Feb 6 [Inspiring Neighbourhoods Grant \(calgary.ca\)](#)
- Ward Community Event Fund  
<https://www.calgary.ca/citycouncil/wardcommunityeventfund.html>

## COMMON CITY RESOURCES:

- Temporary snow route parking restrictions: [Snow Route parking ban map](#)
- Planning & Development Services' external newsletter: [City of Calgary - Planning & Development \(list-manage.com\)](#)
- [2023-2026 Service Plans and Budgets \(calgary.ca\)](#) : Learn more about the 2023-2026 Service Plans and Budgets
- [Survey of Calgarians \(calgary.ca\)](#) : View the results of the 2022 Fall Survey of Calgarians
- [Our Finances \(calgary.ca\)](#): Learn more about The City's finances
- [Property Assessment \(calgary.ca\)](#) : Learn how your property values are determined.
- [Council and Committees-](#) Council and Committee meeting schedules, agendas, live and recorded meeting video,

vote record and tracker, info on how to speak on an issue.

- [Traffic service requests \(calgary.ca\)](#) reporting on ongoing traffic concerns to CPS (eg. speeding, pedestrian safety,

school/playground zones, dangerous intersections etc)

- [Traffic safety programs \(calgary.ca\)](#) Calgary safer mobility plan, spot improvements for traffic safety and The Active

and Safe Routes to School Program

- [Calgary.ca/potholes](#) report potholes, and view map of pothole progress around the city
- [Request a new marked crosswalk or pedestrian light \(calgary.ca\)](#) - crosswalk request portal.
- 311- [Submit Service Request - Citizen Web Portal \(motorolasolutions.com\)](#)
- City Maps- <https://maps.calgary.ca>
- City Engagement/feedback- [Home | Engage \(calgary.ca\)](#)

## APPENDIX B. NPC REPORT

### **Kingsland Community Association Neighbourhood Partnership Coordinator Board Report June 2023**

PRIORITY ITEMS	
<b>Compliance Items</b>	2022 and 2023 annual returns are overdue and due.

<b>Organizational Development</b>	
<b>Organizational Health Assessment Tool (OHAT) and Service Measures (SM) link for 2022 calendar year is now open!</b>	<p>The Organizational Health Assessment Tool (OHAT) and Service Measures Survey (SM) link for the <b>2022 calendar year</b> is now open! We are requesting that organizations complete the OHAT and SM with their Neighbourhood Partnership Coordinator (NPC) before <b>August 30, 2023</b>.</p> <p>Here is the link to the surveys: <a href="https://calgaryca.questionpro.ca/OHAT2022">https://calgaryca.questionpro.ca/OHAT2022</a></p> <p>The purpose of these tools is to identify current organizational health, sustainability and services provided by community associations and social recreation organizations in Calgary. Partner organizations represent a critical part of community life and service delivery in Calgary and the results of these surveys assist us in telling their collective story. Although these surveys are voluntary, we hope that community associations/social recreation organizations and NPCs will work together to submit information on the <b>2022 calendar year</b>. Individual group information will not be shared publicly but aggregated results may be included in the annual audit report presented to Council in late fall 2023.</p> <p>Please submit one response per group.</p>
<b>Financial Management</b>	
<b>Grants</b>	
<b>License of Occupation</b>	
<b>Facility Maintenance &amp; Capital Construction</b>	
<b>Capital Conservation Grant (CCG) applications</b>	<p>If your CA plans to submit a Capital Conservation Grant in the near future, please note that all applications received in the summer months of June, July &amp; August will have an 8–10-week turnaround (as opposed to the standard 6-8 weeks).</p>
<b>Connecting City Resources</b>	
<b>GamePLAN Update</b>	<p>Update on the first of a series of engagement opportunities as part of GamePLAN. This was the first step toward identifying key issues/opportunities and interested contributors to the GamePLAN strategy.</p> <p><b>Summary of Phase 1 Engagement</b></p> <p>The purpose of GamePLAN is to identify themes and outcomes that contribute to our collective impact; improving our problem-solving capacity and resilience. The following themes emerged through workshops held in March 2023:</p> <ul style="list-style-type: none"> <li>• <b>Relationship Building:</b> How do we work better together to ensure decisions are intentional, strategic and mutually beneficial?</li> <li>• <b>Accessibility &amp; Inclusion:</b> How do we reduce or remove barriers to participation in programs and access to services? How do we address equity?</li> <li>• <b>Operational Needs &amp; Lack of Space:</b> How do we work together to solve sector-wide challenges and improve our resiliency? How do we</li> </ul>

	<p>incorporate greater flexibility to be responsive and sustainable in a changing market?</p> <ul style="list-style-type: none"> <li>• <b>Booking &amp; Registration Systems:</b> How do we find solutions to shared problems that act as a barrier to participation and access?</li> <li>• <b>Recreation Calgarians Want:</b> How do we grow and develop together to ensure programs and services are equitable, responsive and sustainable?</li> </ul> <p><b>Next Steps</b></p> <p>Procuring a consultant to support facilitated engagement and research activities, and will be reaching out <b>in late summer</b> to invite you to participate in further dialogue with service leaders.</p>
--	--

<b>Public Relations</b>	
-------------------------	--

--	--

<b>Programming</b>	
--------------------	--

<b>Free Summer Programs</b>	<p>Fun and free programs and activities are coming to communities across Calgary this summer.</p> <ul style="list-style-type: none"> <li>• Parents can bring their children to both structured and open play opportunities, featuring games, arts, crafts, entertainment and educational experiences;</li> <li>• Youth can learn leadership skills and critical thinking in our LEAD programs;</li> <li>• Teens and adults can take part in a guided workout with a certified trainer at one of our Fit Parks; and,</li> <li>• Calgarians of all ages can stay active and have a blast at our mobile skateparks and tennis/pickleball courts.</li> </ul> <p>Find these activities and more at <a href="http://calgary.ca/free">calgary.ca/free</a></p>
-----------------------------	--

<b>Other</b>	
--------------	--

<b>Federation of Calgary Communities Workshops</b>	<p><a href="#">PIP: Planning in a Climate Emergency</a> – Saturday June 3  <a href="#">Lunch &amp; Learn: How to have difficult conversations</a> – Thursday June 15  <a href="#">Federation AGM</a> – Thursday June 22</p> <p><b>To register and view all online/virtual workshops and sessions visit</b>  <a href="http://calgarycommunities.com/our-events/">calgarycommunities.com/our-events/</a></p>
--	--

<b>Government of Alberta – Community Development – Workshops &amp; Trainings</b>	<p>Crowdfunding Alberta campaign lab – Tue June 13</p> <p><b>For more information or to register visit:</b> <a href="#">Government of Alberta - Community Development Unit Events   Eventbrite</a></p> <p>Email contact is: <a href="mailto:communitydevelopment@gov.ab.ca">communitydevelopment@gov.ab.ca</a> or call 310-0000 then dial 780-963-2281.</p>
--	---

<b>NPC Contact Information</b>	
--------------------------------	--

<p><b>Jenna Findlater</b> <i>(she/her)</i>          Neighbourhood Partnership Coordinator,</p>	
--	--

Recreation, Sport & Community Partnerships  
Partnerships  
The City of Calgary | Mail code: #94  
C [403.804.0312](tel:403.804.0312) | [calgary.ca](http://calgary.ca)

## APPENDIX C. LIFECYCLE REPORT

**Kingsland Community Associate**  
**Lifecycle Report**  
**May 25, 2023**

**Final CFEP Accountability Report (FCAR)**

Kingsland Application Number: CFEP 95041 – FCAR report was due March 30, 2023. The FCAR report was submitted March 7, 2023.

No feedback has been received regarding the report; assuming the reporting is in order.

**ACE Architecture**

ACE forwarded Building Permit No.: BP2023-03191 from the City of Calgary – May 04, 2023.

**ACE Proposed Date Estimates:**

ACE Next Steps:

Proposed date - Issued for Tender - bids (3)

May 30, 2023

I spoke to Coben (ACE) and asked him to send out tenders asap as KCA requires 3 tenders to submit with our CCG 2023 application.

Proposed date - Tender Award

June 27, 2023

ACE will share the tenders with KCA. ACE will evaluate and provide recommendations; KCA will also review all the bids.

**KCA Next Steps:**

Review bids & decide project funding & board approval

July 10, 2023

Apply for CCG Grant

July 15, 2023

Proposed Date for Grant Approval (6-8 wks.)

Aug 30, 2023

The project costs will be shared with the KCA board. Depending on the costs for all projects KCA will determine how much money the board is willing to spend and whether to support all projects or portion only i.e., support wall under deck.

**Basement Stairwell Entrance Cover/Encloser**

Just before our last board meeting, I explained to Jenna and showed her the stairwell which is 70% covered.

Jenna took photos which she planned to share with her colleagues who manage the CCG approval items.

I have not received any feedback.

Action Item: I again, requested a site meeting with the City of Calgary, so that they can have a visual of the existing stairwell coverage of 70%. I would like feedback from the City how to cover the deck again as they are not willing support to cover the deck again.

**Amateur Sport Grant/Parks Foundation**

The invoice was submitted for payment. No further update from Parks Foundation.

**Enmax Solar Panels Funding**

No further update from Enmax, regarding turning over the Solar Energy management to KCA.

### **YYC Parks Letter of Understanding**

Request to renew the contract was sent The YYC Parks Letter of Understanding between The City of Calgary Parks (the city) and Kingsland Community Association (Operator) is for artwork that has been installed on the fence at Park #KIN016 Loomis Park and Park #KIN015-7<sup>th</sup> Street as well as, the Kingsland Pixel fence art was asked to be included in the contract. No response from the city.

The art designs on the Pixel fence designs were restored again, Zoia and Sergey, who are the Ukrainian couple who moved to Canada last May helped me. It took us hours to replace all the pixels that were removed by vandals (mostly the night before). Zoia and I also went out another day to finish replacing the missing pixels from the crowns off 5 street.

### **Trico Picnic Table Donations**

Trico communities has installed the three picnic tables.

On behalf of the Kingsland, I would like to thank Trico for their support and generous donation of the picnic tables. Dick had observed that they are already being used.

### **Resident Clean-up Day**

No response was received from Nik regarding Resident Clean-up Day.

Board discussion was initiated, Nik will report under Social.

### **Lifecycle Report**

KCA provided feedback to NPC – no further response from the city. Jenna will follow-up on the report.

No further communication from the city regarding the report from last month.

### **Google Records Management**

I have been the Data Management Coordinator for backup records in google drive since KCA made the decision to use google drive for data management.

Back-ground info: All existing records from KCA were dumped in the backup drive when it was first initiated. It took me months to sort through data, I have created individual folders and sub-folders as required, moved data into appropriate folders and applied labels to the agreements/correspondences accordingly.

Each month or when I have time it may be more frequent, I go into google drive emails to move data into respective folders. The information accuracy must be up to date as our audit year ends June 30 each year, the google drive information is used for auditing.

The board minutes must be cc'd to the google drive [kingsland50578@gmail.com](mailto:kingsland50578@gmail.com). The timely cc'd emails with attachments information to google drive is required on regular basis for backup information for grant applications, financial reporting, etc.

Action Item: I would like to confirm that the board still wants me to continue in this position?

Following a board discussion, Cris will continue to maintain google drive until after October 27, 2023 AGM, at which time David volunteered to take over.

Action Item: The google drive was initially, created as back-up and only select board members were given update privileges. Changes would be discussed with data management coordinator before being implemented. Changes were made without consulting me. I would like to review the procedures and approvals, as I think some data integrity has been lost.

Cris will provide some guidelines for updating the google drive.

### **Board Approved Meeting Minutes**

Action Item: I have not received approved board minutes for google drive filing, please forward as our audit will be starting shortly.

Cris will provide the Google Drive Shared Folders to Ben and he will forward the emails to the google drive asap as I need to prepare for the audit.

**Co-op Number**

A question was posed, can CA's have a Co-op number? A brief discussion was held as co-op gives dividend payments; board decided it may contravene with our designation. No further follow up necessary.

**Lowes Cash Carry Account**

I posed a question whether KCA board members can use the Lowes Cash Carry account? After board discussion, I will go back to speak to Lowes management for more details.

Prepared by Lifecycle Director & Hall Maintenance Coordinator  
Christine Dombroski